SOUTHERN
CRESCENT
TECHNICAL COLLEGE

2016-2017
COURSE CATALOG
ADDENDUM

ADDENDUM TO
2016-2017
COURSE CATALOG

REVISED: 11/8/2016

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ASSOCIATE OF APPLIED SCIENCE (AAS) DEGREES, DIPLOMAS, AND TECHNICAL CERTIFICATES OF CREDIT (TCCs)

Unless otherwise indicated, all degree, diploma, and technical certificate programs require applicants to meet general admission requirements and must also:

1. present official, sealed documentation of an earned high school diploma or GED **and** all college transcript(s).
2. present acceptable ACCUPLACER, ASSET, COMPASS, SAT, or ACT scores taken within the last five years, or transfer of program level English and math from a regionally accredited college or post-secondary institution with a grade of C or better.

The statements set forth in this course catalog are for informational purposes only and should not be construed as the basis of a contract between a student and this institution. While every effort has been made to ensure the accuracy of the material stated herein, the college reserves the right to change any provision listed in the catalog, including, but not limited to, entrance requirements and admission procedures, academic requirements for graduation, and various fees and charges without actual notice to individual students. Every effort will be made to keep students advised of such changes. Changes/addendums to the catalog/student handbook can be found at the Southern Crescent Technical College website http://www.sctech.edu. The web version supersedes all other forms of publications in terms of revisions.

Program Length

The estimated length for most Associate of Applied Science (AAS) degree programs is two years (or six terms).

The estimated length for most diploma programs is eighteen months (or five terms).

* Note: Estimated program length reflects full-time enrollment and does not include learning support classes or delays due to course offerings, program-ready lists, cohorts, competitive admissions, etc.

Additional Course Information

COMP 1000—Introduction to Microcomputers and **COLL 1500—College Success and Career Exploration** are used to verify computer competency. Many programs of study include additional courses that verify program-specific computer competencies (**see programs of study**).

General Education Competencies

Southern Crescent Technical College gives special emphasis to the following six general education competencies. These six competencies were declared to be most critical to student success and future professional entrance into, and persistence in, any given career.

Writing Competency
Write clear, organized documents using standard written English.

Computer/Technology Competency
Demonstrate proficiency in the use of current technologies.

Critical Thinking Competency
Use principles of critical thinking to analyze problems and to make logical decisions.

Reading Comprehension Competency
Demonstrate the ability to read, comprehend, and use information to complete tasks.

Math Competency
Demonstrate the ability to analyze a real-world problem, formulate a solution, and apply the appropriate mathematical computation to solve it.

Social Science Competency
Demonstrate a basic understanding of human behaviors as they relate to social and psychological environments.

General Education Degree Courses

This page provides a list of general education courses for degree programs. Requirements will vary slightly among majors.

General Education Degree Courses

	Course	Course Title	Pre-Requisites and Co-Requisites	
Area I: Language Arts/ Communication	ENGL 1101	Composition and Rhetoric	P: Reading and Writing scores (see below)	
	ENGL 1102	Literature and Composition	P: ENGL 1101	
	SPCH 1101	Public Speaking	P: Reading and Writing scores (see below)	
Area II: Social/Behavioral Sciences	ECON 1101	Principles of Economics	P: Reading, Writing, and Math scores (see below)	
	PSYC 1101	Introduction to Psychology	P: Reading and Writing scores (see below)	
	SOCI 1101	Introduction to Sociology	P: Reading and Writing scores (see below)	
	POLS 1101	American Government	P: Reading and Writing scores (see below)	
	HIST 1111	World History I	P: Reading and Writing scores (see below)	
	HIST 2111	U.S. History I	P: Reading and Writing scores (see below)	
	HIST 2112	U.S. History II	P: Reading and Writing scores (see below)	
Area III: Natural Sciences/ Mathematics	BIOL 1111	Biology I	P: Reading and Writing scores (see below) C: BIOL 1111L	
	BIOL 1111L	Biology I Lab	P: Reading and Writing scores (see below) C: BIOL 1111	
	CHEM 1211	Chemistry I	P: MATH 1111	C: CHEM 1211L
	CHEM 1211L	Chemistry I Lab	P: MATH 1111	C: CHEM 1211
	PHYS 1110	Conceptual Physics	P: MATH 1111 and ENGL 1101	C: PHYS 1110L
	PHYS 1110L	Conceptual Physics Lab	P: MATH 1111 and ENGL 1101	C: PHYS 1110
	MATH 1101	Mathematical Modeling	P: Math scores (see below)	
	MATH 1103	Quantitative Skills and Reasoning	P: Math scores (lower score required than for 1111 or 1101)	
	MATH 1111*	College Algebra	P: Math scores (see below)	
Area IV: Humanities/ Fine Arts	HUMN 1101	Introduction to Humanities	P: ENGL 1101	
	MUSC 1101	Music Appreciation	P: ENGL 1101	
	ARTS 1101	Art Appreciation	P: ENGL 1101	
	ENGL 2130	American Literature	P: ENGL 1101	
	THEA 1101	Theatre Appreciation	P: ENGL 1101	

*Students may take MATH 1101 to substitute for MATH 1111 either as a transient student OR as a transfer from an accredited institution.

P = Pre-Requisites: Courses that must be completed with an A, B, or C as the final grade and/or are requirements that must be fulfilled prior to the beginning of the course.

C = Co-Requisites: Courses that may be completed during the same term.

Students may not use one general education course to fulfill two requirements. For example, if a student's program of study requires six general education courses, the student must take six different general education courses.

Reading, Writing, and Math Score Requirements

	ACCUPLACER	Course(s)
Writing	Writing: 60 or higher	ENGL 0098** with "C" or better
Reading	Reading: 55 or higher	READ 0098** with "C" or better
Mathematics	Algebra: 41 or higher	MATH 0099** with "C" or better

**Course must be completed with a C or better as the final grade. Please note that each of these courses may have pre-requisites based on a student's test scores. See Learning Support page in this catalog for pre-requisites.

**Students taking exit learning support courses (ENGL 0098, MATH 0099, and READ 0098) will be required to take a departmentally developed comprehensive exit exam. Students must pass the content of the course with a 70 percent or better and pass the exit exam with a 60 percent or better to officially pass the learning support course and move on to a degree-level course. Students who do not meet these requirements will receive an F in the learning support course and will be required to re-take the course.

Learning Support

Learning support courses are designed to help students prepare to take college courses through the development and strengthening of skills within English, math, and reading. Each student will take courses based on his or her scores on the ACCUPLACER test from the last five years. Each applicant whose score falls below the provisional cut scores in English, math, and reading is granted learning support status or referred to Adult Education. Students may take learning support courses at other institutions and transfer the learning support courses to Southern Crescent Tech; however, these students will be required to take a placement exam at SCTC to determine that the mastery level has been reached prior to enrolling in credit-bearing courses. Learning support courses will not be counted toward a student's major requirements.

The result of a student's ACCUPLACER test scores will determine the number of learning support courses he or she will need to complete. The ACCUPLACER test will impact a student's path to graduation. Students should study for these tests.

Learning Support Courses Required Based on Test Scores

Degree Seeking Students

	ACCUPLACER Score	Course(s) Required
Reading	39 or less	READ 0096, READ 0097, and READ 0098
	40-54	READ 0097 and READ 0098
	55-63	READ 0098
	64 or higher	Program-ready score
Writing	39 or less	ENGL 0096, ENGL 0097, and ENGL 0098
	40-59	ENGL 0097 and ENGL 0098
	60-69	ENGL 0098
	70 or higher	Program-ready score
Pre-Algebra*	30 or less	MATH 0096 and MATH 0097
	31-33	MATH 0097
	34 or higher	Program-ready score
Algebra*	40 or less	MATH 0098 and MATH 0099
	41-56	MATH 0099
	57 or higher	Program-ready score

Diploma Seeking Students

	ACCUPLACER Score	Course(s) Required
Reading	39 or less	READ 0096 and READ 0097
	40-54	READ 0097
	55 or higher	Program-ready score
Writing	39 or less	ENGL 0096 and ENGL 0097
	40-59	ENGL 0097
	60 or higher	Program-ready score
Pre-Algebra*	30 or less	MATH 0096 and MATH 0097
	31-33	MATH 0097
	34 or higher	Program-ready score
Algebra*	57 or higher	Program-ready score

*Only students whose diploma/certificate requires algebra scores will complete the algebra learning support. All other students will complete the pre-algebra learning support.

SOUTHERN CRESCENT TECHNICAL COLLEGE

Programs that do not require an Accredited High School Diploma or GED

Each of the following Technical Certificate of Credit programs allow students with or without a High School Diploma or GED to be admitted. Students must have a passing score either from the ACCUPLACER, COMPASS, Asset, SAT, or ACT test taken within the last five years.

- Commercial Truck Driving
- Criminal Justice Fundamentals
- Criminal Justice Specialist
- Emergency Medical Responder
- Forensic Science Fundamentals
- Introduction to Child Care
- Nurse Aide
- Patient Care Assistant
- Prep Cook
- Shampoo Technician

Curious about any of these programs?

Go online to Southern Crescent Technical College's website (www.sctech.edu) to look at program requirements, number of courses, type of courses, as well as an estimated length of the program you are interested in.

If you have any more questions either contact the program coordinator or stop by the Advisement Center Monday - Thursday from 8:00 a.m. - 6:00 p.m.
- Griffin Campus - Advisement Center (room 600)
- Flint River - Advisement Center (room A-250)

Please Note: Programs may have additional requirements (example - CDL requires a valid driver's license)

Southern Crescent Technical College is a Unit of the Technical College System of Georgia and an Equal Opportunity Institution

Effective Spring Term 2017 (201714), the admission requirements were updated.

DA12 Dental Assisting
Diploma
Offered at the Griffin Campus

Program Entrance Term:	Fall
Minimum Length of Program:	4 terms
Minimum Credit Hours for Graduation:	59

Program Description

The Dental Assisting program provides learning opportunities which introduce, develop, and reinforce academic and occupational knowledge, skills, and attitudes required for job acquisition, retention, and advancement. Program graduates will be competent in the technical areas of preventive dentistry, four-handed dentistry, chairside assisting with emphasis in diagnostics, fixed prosthodontics, pediatric dentistry, orthodontic procedures, endodontic procedures, surgical and expanded functions, dental practice management, specialties, and dental radiology. Program graduates receive a Dental Assisting diploma and have two Completion documents: Radiology and Expanded Functions.

The Dental Assisting program is a four-term sequence which includes lecture, lab, and clinical courses that will prepare students to deliver dental health care to diverse patient populations in a variety of settings.

Students should think of their time spent in the Dental Assisting program as the beginning of a lifetime of professional development.

Students will learn the professional skills for their new career and the skills that will enhance their personal development.

Admission Requirements

- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements.

Applicants must meet general admissions requirements as well as the following minimum requirements. Meeting minimum requirements does not guarantee admission into the program.

- Successfully complete (or transferred in) ENG 1010, PSYC 1010, COMP 1000, MATH 1012, ALHS 1040 and ALHS 1011 with a minimum grade of C in each course.
- Maintain a cumulative GPA of 2.5 for core classes.
- A minimum of 25 percent of the program course work must be completed on the campus intended for graduation.
- Students must have completed the PSB test. (no minimum score required)

Candidate Selection and Prerequisite Requirements

Selection of candidates for each dental assisting class will be based on a competitive admissions process. The following criteria will be used:

- Overall GPA for core classes 2.5
- Health Occupations Aptitude Examination (PSB)
- Program-ready e-mail list
- Students must possess a current CPR card. It is recommended to obtain CPR card just prior to entering the program so that the card will remain current throughout the program.
- Students who have completed the Hepatitis B Vaccine series must submit a current titer status.
- Students are required to have had 1 of the 3 Hepatitis B vaccinations prior to entering the Dental Assisting Program in Fall Semester.
- Students are required to have the Tuberculosis skin test.
- Students are required to have the Oral Exam & Medical Exam.
- Students are required to have the Drug Screen and Background check.

Test results from the PSB exam cannot be older than 1 year prior to admittance into the Dental Assisting program. The Dental Assisting program director will convert the GPA and the PSB scores to a three-digit score and combine it to attain a complete score.

Example:

2.5 GPA:	250
PSB:	+ 130
Total score:	380

The students with the highest scores will be admitted into the next cohort. In case of a tie, the position will be determined on the basis of the date and time the e-mail is sent to the program-ready list.

Upon completion of one of the first two prerequisite requirements, **the student** must make an appointment to see the Dental Assisting program director and complete a Program-Ready Form prior to being placed on the program-ready list.

After the student has filled out the **Program-Ready Form** with the program director of the Dental Assisting program, the student must immediately place their name on the program-ready **e-mail list**.

The following information is needed when sending the email to dareadylist@sctech.edu

1. Name (as listed in Banner)
2. Student ID
3. Phone Number(s)
4. Student address
5. Email address
6. Program of study (Please be sure that your status in **BANNER** is listed as **Healthcare Assistant**. If not, you will be removed from the Program Ready List)
7. Courses taken and grade

If the student's phone number, mailing address, or e-mail address changes, the Dental Assisting program **MUST** be notified by e-mail at **dareadylist@sctech.edu**.
If the Dental Assisting program cannot contact you by phone or e-mail, you will be removed from the program-ready list.

However, admission is competitive and there is a deadline date to be program-ready per each cohort group which is <u>the last day of the spring semester term</u>.

The Dental Assisting program begins a new cohort each fall term. The program is full-time, Monday through Thursday from 8:30 AM until 5:30 PM.

ALL STUDENTS WHO ARE NOT ACCEPTED INTO THE PROGRAM MUST RESUBMIT A NEW PROGRAM-READY FORM FOR THE NEXT COHORT.

Background Check
A student who has been convicted of a felony or misdemeanor may be admitted to the Dental Assisting program; however, such a conviction may prohibit a student from attending certain clinical sites and may prohibit a student from taking the Dental Assisting National Board exam.

Grading Standards
Grading standards for dental assisting (DENA) courses are very stringent. There are two (2) requirements that must be met to proceed in the Dental Assisting program.
1. A grade of C or better is required in all classes.
2. The student must provide competency by scoring 70 percent or above on both the written comprehensive final exam and the comprehensive final laboratory exam.

Readmission Policy
Readmission into the Dental Assisting program following withdrawal or first-time failure will be based on the following:
- Proof of previous program course completion of less than one year.
- Students who withdrew or completed either Fall, Spring, or Summer semesters in good standing (GPA 2.5 or higher) will be allowed remittance into the Dental Assisting program. The student may be allowed to re-enter the program the following year at the point in which the student withdrew from the program.
- Students who were dismissed from the Dental Assisting program due to receiving a final grade of D or F in any dental assisting class (DENA) will have to successfully complete a written and a laboratory comprehensive examination(s) for each previously completed dental assisting course with a minimum of 70 percent to be eligible to reapply for the next dental assisting co-hort.
- Readmission will be based on available space within the classrooms and clinical sites.
- Students who do not successfully complete the Dental Assisting program after two attempts, whether at this college or at another college, will not be readmitted into the program.

- A student must complete another background check, drug screen, and health screen as designated by participating clinical sites.
- This courtesy is extended only once.

Approximate additional costs other than tuition, fees, and textbooks

Uniforms	$140
Laboratory coat	$50
Shoes	$55
Long sleeve undershirt	$12
Short sleeve undershirt	$12
Medical exam	$45
Oral exam	$45
Hepatitis B vaccine	$300
Clinical insurance	$12
American Dental Assistants Association	$50
Dental Assisting National Board (DANB)	$425
Background check	$78
Drug screen	varies
Hepatitis Titer	$64
Tuberculosis skin test	$20
Text Books	$600

Program Courses — Credits

First Term
Course	Credits
ENGL 1010—Fundamentals of English I	3
PSYC 1010—Basic Psychology	3
COMP 1000—Introduction to Computers	3
MATH 1012—Foundations of Mathematics	3
ALHS 1040—Introduction to Health Care	3
ALHS 1011—Anatomy and Physiology	5

Second Term
Course	Credits
DENA 1050—Microbiology and Infection Control	3
DENA 1070—Oral Pathology and Therapeutics	2
DENA 1080—Dental Anatomy	5
DENA 1340—Dental Assisting I: General Chairside	6

Third Term
Course	Credits
DENA 1350—Dental Assisting II: Dental Specialties & EFDA Skills	7
DENA 1390—Dental Radiology	4
DENA 1460—Dental Practicum I	1
DENA 1470—Dental Practicum II	1

Fourth Term
Course	Credits
DENA 1030—Preventive Dentistry	2
DENA 1090—Dental Assisting National Board Exam Preparation	1
DENA 1400—Dental Practice Management	2
DENA 1480—Dental Practicum III	5

Note: Students enrolling in the Dental Assisting program have the potential for routine or unplanned exposure to blood and/or other potentially infectious body material pathogens in the normal conduct of student instructional activities.

Effective Spring Term 2017 (201714), the admission requirements into the program were updated.

NG73 Associates of Science in Nursing
Associate of Applied Science Degree
Offered at the Griffin Campus

Program Entrance Term:	Spring
Minimum Length of Program:	6 terms
Minimum Credit Hours for Graduation:	69

Program Description
The two-year associate-level nursing program is a sequence of courses designed to prepare students for positions in the nursing profession. The curriculum is designed to produce highly-trained, technically advanced, competent, and caring individuals who are prepared to practice professional nursing in a variety of health care settings. The purpose of the program is to provide the learner with the necessary knowledge, skills, and attitude to practice competently and safely as a beginning nurse generalist in a variety of acute and long-term care settings. The nurse is viewed as a caring, holistic person who possesses critical thinking/ problem-solving skills, integrity, accountability, a theoretical knowledge base, refined psychomotor skills, and a commitment to life-long learning.

Program graduates receive an Associates of Science in Nursing Degree (ASN) degree. Graduates are then eligible to apply and take the National Council Licensure Examination for Registered Nurses (NCLEX-RN).

Upon successful completion of the NCLEX-RN and licensure by the Georgia Board of Nursing, graduates are employable as registered nurses in a variety of settings.

Admission Requirements
Applicants must meet general admission requirement as well as the following minimum requirements. Meeting minimum requirements does not guarantee admission into the program. The student must:

- Submit completed application and application fee to the college
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements
- Submit an ASN Program application (this application is separate from the college's application and there is no fee for this application).
- Have completed **all prerequisite classes as listed below**.
- Have successfully completed (or transferred in) ENGL 1101, ENGL 1102, and PSYC 1101 (with a grade of "C" or better). Have also completed the following courses: (MATH 1101 or MATH 1111 or MATH 1103), BIOL 2113, BIOL 2113L, BIOL 2114, BIOL 2114L, BIOL 2117, and BIOL 2117L (with a grade of "B" or

better) and must have completed and passed at least one of the following courses (with a "C" or better): ARTS 1101, ENGL 2130, HUMN1101, MUSC 1101, or THEA 1101.

Applicants must meet general admission requirements, as well as the following minimum requirements:
- Submit current Nationalized test scores
- Be responsible for notifying the ASN program faculty of his/her intent to compete for admission, by turning in an ASN Program application on or before the assigned date.
    a. If transfer credits are involved, the student will be responsible for making sure that all of the transcripts are received by the college and evaluated by the College Registrar by the assigned deadline.
    b. Program faculty will NOT accept late submissions of applications to the ASN Program.
    c. If the student is not accepted and wishes to reapply for the next class, the student must re-submit a new ASN Program application and test score to the ASN Program.
    d. There is no waiting list!

Note: Grading standards for the ASN Program are very stringent. For students to progress to the next course of study, a minimum grade of "C" must be achieved in every ASN course. Students must maintain a minimum GPA of 2.0 to remain in the program.

Candidate Selection
- Should there be more qualified students applying than available spaces, candidates are admitted based on a competitive admission process using the following criteria:
    a. Overall GPA for prerequisite classes
    b. Nationalized test score (TEAS V)
    c. Program application date
- Classroom spaces will be filled using the highest scores downward until the maximum enrollment total is reached.
- The student's application date will break any tie.
    a. Application date is defined as the date when the student has their major listed as ASN in Banner.
    b. All applicants will be notified of their program acceptance status by mail **3-4** weeks after the ASN Program application acceptance deadline.

Note: If a student changes his/her declared major from ASN Program to a different diploma or degree program, and then back to the ASN program, the latest program application date will be used to determine placement.

Readmission Policy

If a student withdraws for any reason, the student **may be** allowed to re-enter the program the following year at the point in which the next class begins based on space availability. The student must reapply for program admission and compete with other Nursing program applicants. *THIS COURTESY IS EXTENDED ONLY ONCE.*

The student must:

- Submit a new application to the ASN program.
- Submit a **plan of action** for success upon returning to the ASN program.
- Successfully complete written comprehensive examinations for each previously completed ASN course with a minimum of 80 percent.
- Successfully complete drug calculations examination with a minimum competency of 90 percent.
- Successfully complete skill check offs. Deficiencies will result in the student repeating appropriate course/courses.
- Complete another criminal background check, drug screen and health screen as designated by participating clinical sites.
- Students who do not successfully complete the ASN program after two attempts, will not be readmitted into the program again.

Approximate additional costs other than tuition, fees, and textbooks

Equipment/Supplies	$150.00
Uniforms	$200.00
Liability Insurance	$ 25.00
NCLEX-RN Exam	$200.00
Background/Drug Screening	$ 78.50 or higher
CPR	$ 5.00
Graduation fees	$ 35.00

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses   Credits

First Term

ENGL 1101—Composition and Rhetoric **(Required)**	3
Natural Sciences/Mathematics elective—Choose one: **(Required)** MATH 1101—Mathematical Modeling **OR** MATH 1103—Quantitative Skills and Reasoning **OR** MATH 1111—College Algebra	3
PSYC 1101—Introductory Psychology **(Required)**	3
BIOL 2113—Anatomy and Physiology I **(Required)**	3
BIOL 2113L—Anatomy and Physiology Lab I **(Required)**	1

Second Term

BIOL 2114—Anatomy and Physiology II **(Required)**	3
BIOL 2114L—Anatomy and Physiology Lab II **(Required)**	1
BIOL 2117—Introductory Microbiology **(Required)**	3
BIOL 2117L—Introductory Microbiology Lab **(Required)**	1
ENGL 1102—Literature and Composition **(Required)**	3
Humanities/Fine Arts elective—Choose one: **(Required)** *HUMN 1101, MUSC 1101, ARTS 1101, ENGL 2130, OR THEA 1101*	3

Third Term

PSYC 2103—Human Development **(Required)**	3
RNSG 1025—Electronic Medical Records Documentation	2
RNSG 1026—Fundamentals	6

Fourth Term

RNSG 1027—Nursing Pharmacology	3
RNSG 1028—Nursing Concepts I	7

Fifth Term

RNSG 2025—Family Nursing	6
RNSG 2026—Mental Health Concepts	3

Sixth Term

RNSG 2027—Nursing Concepts II	7
RNSG 2028—Nursing Leadership	5

Note:
If necessary, Learning Support courses should be completed during the first semester

Effective Spring Term 2017 (201714), the minimum credit hours for graduation and the certification exam was updated.

OT13 Orthopaedic Technology
Associate of Applied Science Degree
Offered at the Griffin Campus

Program Entrance Term:	Fall
Minimum Length of Program:	6 terms
Minimum Credit Hours for Graduation:	69

Program Description

The Orthopaedic Technology degree program is a sequence of courses that prepares students to work with orthopaedic surgeons to treat patients in a variety of health care environments. The degree program provides the skills and knowledge needed to become a competent orthopaedic technologist performing the following services: routine office and departmental procedures and the ability to perform certain basic functions; adjusting and removing casts, splints, and braces; setting up, adjusting, and maintaining traction configurations; assisting with the care of acutely injured patients; and assisting the physician in the reduction and/or manipulation of orthopaedic injuries. Successful completion of the Orthopaedic Technology degree program leads to eligibility for The American Society of Orthopaedic Professionals certification exam. Graduates may be employed in hospitals, clinics, and private practice offices.

Admission Requirements

- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

Applicants must meet general admission requirement, as well as the following minimum requirements. Meeting minimum requirements does not guarantee admission into the program:

- Successfully complete (or transfer in) with a minimum grade of C or better:
- ALHS 1040, ALHS 1090, BIOL 2113, BIOL 2113L, BIOL 2114, BIOL 2114L, COMP 1000, ENGL 1101, and SPCH 1101
- Successfully complete a minimum of 4 of the following courses prior to program admission with the remaining 2 courses being completed prior to graduation with a minimum grade of C or better:
- ENGL 1102, MATH 1111 or MATH 1101, HUMN 1101, and PSYC 1101
- Maintain a grade point average (GPA) of 2.5 or higher for core classes.
- If a student retakes a course to improve his/her grade, both attempts will be calculated into the GPA for competition. Students may only retake a course one time. Financial aid may not pay for a student to retake a course.

- All students must submit test scores from the Psychological Services Bureau (PSB) Health Occupations Aptitude Examination with a minimum score of 180. Students will need to take the examination at a PSB testing center at the Continuing Education building 100 on the Southern Crescent Technical College Griffin Campus.

Once all program entrance requirements have been met, the student will be responsible for notifying program faculty by submitting a program-ready card no later than the last day of spring semester. This card may be submitted at any time during the term in which the student is completing the last of the required core classes and PSB exam results have been submitted. Program faculty will NOT accept late submissions of program-ready cards. If transfer credits are involved, the student will be responsible for making sure that all of the transcripts are in to the college by the deadline. If the student is not accepted and wishes to reapply for the following year, the student must resubmit a new program-ready card. There will NOT be a waiting list.

Should there be more qualified students competing than available spaces, candidates are admitted based on the grade point average for the courses listed above plus the score on PSB Health Occupations Aptitude Examination. The grade point average (4.00 scale) will be converted to a 400 point scale and added to the score of the PSB test (maximum score 365). Seats are filled from the highest score downward until the maximum enrollment total is reached. The student's program application date will break any tie. "Application date" is defined as the date when the student applied to the college for the program, or the date on the Change of Enrollment Form to the Orthopaedic Technology program.

Applicants are accepted into the Orthopaedic Technology program FALL term (August) and are accepted only as full-time day students. Each student is also required to complete an online drug screen/background check through Advantage Students (www.advantagestudents.com) and submit a current copy of an American Heart Healthcare Provider CPR certification during the first term of the program. All applicants will be notified of program status by mail or email on or before July 7th.

Readmission Policy

If a student withdraws for any reason, the student may be allowed to re-enter the program the following year at the point in which the fall term begins. These students must re-compete for program entrance. THIS COURTESY IS EXTENDED ONLY ONCE. Upon readmission into the Orthopaedic Technology program, the student must complete additional requirements as deemed necessary by the program faculty. Readmission will be based on available space within the classroom and clinical sites. For more information, please refer to the Orthopaedic Technology Program Policy Manual.

NOTE: Grading standards for orthopaedic technology courses are very stringent. For students to progress to the next course of study, a minimum grade of C must be achieved in every ORT course. Students must maintain a minimum GPA of 2.5 to remain in the program.

Approximate additional costs other than tuition, fees, and textbooks

Equipment/Supplies	$100.00
Uniforms	$100.00
Liability Insurance	$12.00
Background/Drug Screening	$78.50
The American Society of Orthopaedic Professionals certification exam	$200.00

NOTE: A student who has been convicted of a felony or misdemeanor may be accepted into the Orthopaedic Technology program; however, such a conviction may cause a student to be ineligible to take the National Examination and to rotate through some or all of the program's clinical affiliates. The student should also notify the program faculty prior to starting the program to ensure there are clinical sites that will allow the student to rotate through to meet clinical requirements.

Frequently Asked Questions
1. How many spaces are available? 20
2. How many times per year are students accepted into the program? One—fall term
3. What is a typical schedule? M-Th, 9 a.m.-3:30 p.m.
4. What are the clinical sites? Athens Orthopaedics, Atlanta Medical Center, Children's Orthopaedic's of Atlanta, Emory Orthopaedics Center, Georgia Bone and Joint, LLC., Kaiser Permanente, Marietta Podiatry Center, Ortho Georgia, OrthoAtlanta, Premier Orthopaedics, Ankle and Foot Centers of Georgia, Resurgens, Upson Regional Medical Center, University Orthopaedics.
5. How are clinical sites assignments determined? Clinical sites are randomly assigned by the clinical coordinator.
6. How long is the program? 12 months (three terms) from when the student starts the Orthopaedic program.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
ENGL 1101—Composition and Rhetoric **(Required)**	3
PSYC 1101—Introductory Psychology **(Required)**	3
COMP 1000—Introduction to Computers **(Required)**	3
Natural Sciences/Mathematics—Choose one: **(Required)**	3
MATH 1101—Mathematical Modeling **OR**	
MATH 1111—College Algebra	
Second Term	
ENGL 1102—Literature and Composition **(Required)**	3
BIOL 2113—Anatomy and Physiology I **(Required)**	3
BIOL 2113L—Anatomy and Physiology Lab I **(Required)**	1
ALHS 1040—Introduction to Health Care **(Required)**	3
ALHS 1090—Med. Terminology for Allied Health Sci. **(Required)**	2
Third Term	
BIOL 2114—Anatomy and Physiology II **(Required)**	3
BIOL 2114L—Anatomy and Physiology Lab II **(Required)**	1
SPCH 1101—Public Speaking **(Required)**	3
HUMN 1101—Intro to Humanities **OR** Humanities/Fine Arts elective: *MUSC 1101, ARTS 1101, ENGL 2130, OR THEA 1101*	3
Fourth Term	
ORTT 1010—Orthopaedic Anatomy and Physiology	4
ORTT 1020—Orthopaedic Techniques I	4
ORTT 1030—Introduction to Orthopaedic Surgical Techniques	4
Fifth Term	
ORTT 1040—Advanced Orthopaedic Anatomy and Physiology	4
ORTT 1050—Orthopaedic Techniques II	4
ORTT 2010—Orthopaedic Technology Clinical I	5
Sixth Term	
ORTT 2020—Orthopaedic Technology Clinical II	7
ORTT 2030—Orthopaedic Technology Capstone	3

*Course will be accepted when transferred in from another institution with a grade of a C or better but may not be offered at this institution.

Effective Fall Term 2016 (201712), a yellow Allied Health Application will replace the blue program ready card. Eighteen (18) spaces will be available.

RT23 Radiologic Technology
Associate of Applied Science Degree
Offered at the Griffin Campus

Program Entrance Term:	Fall
Minimum Length of Program:	7 terms
Minimum Credit Hours for Graduation:	77

Program Description
This 28-month program is designed to prepare students to pass the examination given by the American Registry of Radiologic Technologists (ARRT), obtain employment as a Registered Technologist RT(R), and to function as Radiologic Technologists in a variety of clinical environments.

Admission Requirements
- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

Upon admission to the College, students desiring the Radiologic Technology program will be placed in the Health Care Science certificate while working on program admission requirements. Acceptance into the Radiologic Technology program is a **competitive** selection process which is based on the **GPA** of prerequisite courses and the score on the *PSB Health Occupations Aptitude Examination*.

Applicants must meet general admissions requirements, as well as the following minimum requirements. Meeting minimum requirements does not guarantee admission into the program. The student must successfully complete **BIOL 2113, BIOL 2113L, BIOL 2114, BIOL 2114L, MATH 1111 ENGL 1101, and SPCH 1101** with a minimum grade of **C** in conjunction with a minimum **3.0 GPA**. All of these courses must be completed by the last day of spring semester to be considered for fall semester entrance into the program. **There are no exceptions!** If a student retakes a course to improve his/her grade, the higher grade will be calculated into the GPA. Financial aid may or may not pay for a student to retake a course. **HUMN 1101**, **PSYC 1101**, and **ALHS 1090** will be taken during the program to maintain full time status throughout the entire program. If a student wishes to take these courses prior to program admission, they will not be full time the first two semester of the program. If a student transfers from another Radiologic Technology program, 25 percent of the program must be taken at SCTC.

All students must submit test scores from the Psychological Services Bureau (PSB) Health Occupations Aptitude Examination with a minimum score of 190. Program faculty recommend students take the examination at Southern Crescent Technical College. It is administered in the Community Service building and the results are accessed online by the Radiologic Technology program faculty. Southern Crescent Technical

College administers the PSB test every Monday. Please call 770-228-7364 for an appointment. Available seats fill up fast, especially in the spring semester. Schedule early and do not wait until the last minute. If a student takes the PSB HOAB at a different testing site, it must be the 3rd edition and all attempts must be transferred to Southern Crescent Technical College via PSB, at an additional cost to the student. For test question samples, visit www.psbtests.com.

The student will be responsible for notifying program faculty of his/her intent to compete, by turning in a **yellow** Allied Health Application **ONLY** if all program entrance requirements will be met by the end of the spring semester and PSB exam results have been submitted. All Allied Health Applications must be submitted on or before the **last day of the spring term**. If transfer credits are involved, the student will be responsible for making sure all transcripts are into the college by this deadline. Program faculty will **NOT** accept late submissions of Allied Health Applications, transfer credits, or PSB test results. If the student is not accepted and wishes to re-compete for the following year, the student **must resubmit** a new Allied Health Application and new PSB test results. Allied Health Applications are available on the 2nd and 3rd floor in the *900 Building*. **There is no waiting list!**

Should there be more qualified students competing than available spaces, candidates are admitted based on the grade point average for the courses listed above plus the score on the PSB Health Occupations Aptitude Examination. The grade point average, which is based on the 4.00 scale, will be converted to a 400 point scale and added to the score of the HOAE (maximum score—305 points). Spaces are filled from the highest score downward until the maximum enrollment total is reached. The student's program application date will break any tie. "Application date" is defined as the date when the student applied to the college for the program or the date on the Change of Enrollment Form to the Radiologic Technology program. All applicants will be notified of program status, by mail, no later than the first day of the summer semester.

Applicants are accepted into the Radiologic Technology Program **fall** term (August) and are accepted only as **full-time day** students. During the first term of the program and prior to starting clinical, each student is required to complete an online drug screen/background check through Advantage Students. The student also must submit a current copy of an American Heart Healthcare Provider CPR certification. Each student accepted into the program is required to complete an evening clinical rotation.

NOTE: Grading standards for radiologic technology courses are very stringent. For students to progress to the next course of study, a minimum grade of C must be achieved in every RADT course. Students must also maintain a minimum GPA of 3.0 to remain in the program.

Readmission Policy

If a student withdraws for any reason, the student may be allowed to re-enter the program the following year at the point in which the student withdrew from the program unless the student withdraws prior to the completion of the first term of the program. These students must re-compete for program entrance. This courtesy is extended only once. Upon readmission into the Radiologic Technology program, the student must complete additional requirements as deemed necessary by the program faculty. Readmission will be based on available space within the classroom and clinical sites. For more information, please refer to the Radiologic Technology Program Policy Manual.

Approximate additional costs other than tuition, fees, and textbooks

Equipment/supplies (approx.)	$100
Uniforms (approx.)	$300
Liability insurance	$28
Medical fees (approx.)	$400
Review seminar (optional)	$200
Registry application fee	$200
School pin (optional) (approx.)	$50
Graduation fees	$35

NOTE: A student who has been convicted of a felony or misdemeanor may be accepted into the Radiologic Technology program as long as there are program clinical affiliates that will allow that student in for rotations. However, such a conviction may cause a student to be ineligible to take the national examination. Permission to sit for the national examination rests solely with the American Registry of Radiologic Technologists (ARRT). If a student is concerned about qualifying to take the ARRT examination because of the student's record, the student may choose to prequalify by visiting the ARRT website, www.arrt.org, before starting the core classes or the program. The student should also notify the program faculty prior to starting the program to ensure there are clinical sites that will allow the student to rotate through to meet clinical requirements.

Frequently Asked Questions

1. How many spaces are available? 18
2. How many times per year are students accepted into the program? One
3. What is a typical schedule? M-F, 8 a.m. to 3:30 p.m. with some variations
4. What are the clinical sites? Clinical sites are randomly assigned. Some examples are Children's Healthcare of Atlanta Hudson Bridge, Dr. Boyce at Orthopedic Sports Medicine, Eagle's Landing Family Practice, Georgia Bone & Joint, Piedmont Fayette Hospital, Piedmont Henry Hospital, Piedmont Newnan Hospital, Southern Regional Medical Center, Upson Regional Medical Center, and Wellstar Spalding Regional Hospital.
5. How long is the program? 21 months (5 terms) from starting the actual program

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
ENGL 1101—Composition and Rhetoric	3
BIOL 2113—Anatomy and Physiology I	3
BIOL 2113L—Anatomy and Physiology Lab I	1
Natural Sciences/Mathematics elective—Choose one:	3
MATH 1111—College Algebra **OR**	
MATH 1101—Mathematical Modeling	
Second Term	
SPCH 1101—Public Speaking	3
BIOL 2114—Anatomy and Physiology II	3
BIOL 2114L—Anatomy and Physiology Lab II	1
Third Term	
PSYC 1101—Introductory Psychology	3
ALHS 1090—Medical Terminology for Allied Health Sciences	2
RADT 1010—Introduction to Radiology	4
RADT 1030—Radiographic Procedures I	3
Fourth Term	
HUMN 1101—Introduction to Humanities	3
RADT 1060—Radiographic Procedures II	3
RADT 1065—Radiologic Science	2
RADT 1320—Clinical Radiography I	4
Fifth Term	
RADT 1085—Radiologic Equipment	3
RADT 1330—Clinical Radiography II	7
RADT 2090—Radiographic Procedures III	2
Sixth Term	
RADT 1075—Radiographic Imaging	4
RADT 1200—Principles of Radiation Biology and Protection	3
RADT 2340—Clinical Radiography III	6
Seventh Term	
RADT 2260—Radiologic Technology Review	3
RADT 2360—Clinical Radiography V	9

Course will be accepted when transferred in from another institution with a grade of a C or better but may not be offered at this institution.

Effective Fall Term 2016 (201712), the cost of uniforms changed to $150. An admissions requirement was added to have the Allied Health Application submitted by the deadline. In the FAQ section, a statement was added in number three (3) that an evening shift may be required. The fee for graduation was removed since no graduation or fee is required for TCCs.

CT91 Computed Tomography Specialist
Technical Certificate
Offered at the Henry Center

Program Entrance Term:	Fall
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	21

Program Description
The Computed Tomography (CT) technical certificate program provides educational opportunities to the post-graduate registered Radiologic Technologist, registered Radiation Therapist and registered Nuclear Medicine Technologist in good standing. It provides students with the knowledge needed to perform CT exams, and to sit for the Post-Primary Computed Tomography Certification Examination. The academic component is designed to meet competency requirements of the American Registry of Radiologic Technologists (ARRT) exam in Computed Tomography, as well as providing for continuing educational requirements.

Admission Requirements
- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements
- Must be registered and in good standing with the American Registry of Radiologic Technologists (ARRT) or the Nuclear Medicine Technology Certification Board (NMTCB).
- Allied Health Application submitted by deadline

If a student transfers from another Computed Tomography Specialist Program, 50% of the program must be taken at SCTC.

Applicants are accepted into the Computed Tomography Specialist Program fall semester (August) and are accepted on a first come first served basis. During the first semester of the program and prior to starting clinical, each student is required to complete an online drug screen/background check through Advantage Students. The student also must submit a current copy of an American Heart Healthcare Provider CPR certification and clinical clearance including vaccination records and physical exam.

NOTE: Grading standards for Computed Tomography Specialist courses are very stringent. For students to progress to the next course of study, a minimum grade of "C" must be achieved in every RADT course. Students must also maintain a minimum GPA of 3.0 to remain in the program.

Readmission Policy
If a student withdraws for any reason, the student may be allowed to re-enter the program the following year at the point in which the student withdrew from the program unless the student withdraws prior to the completion of the first semester of the program. This courtesy is extended only once. Upon readmission into the Computed Tomography Specialist Program, the student must complete additional requirements as deemed necessary by the program faculty. Readmission will be based on available space within the classroom and clinical sites. For more information, please refer to the Computed Tomography Specialist Program Policy Manual.

Approximate additional costs other than tuition, fees, and textbooks
Equipment/supplies (approx.)	$100
Uniforms (approx.)	$150
Liability Insurance	$8
Medical Fees (approx.)	$400
Registry Application fee	$200

NOTE: A student who has been or becomes convicted of a felony or misdemeanor may be accepted into the Computed Tomography Specialist Program as long as there are program clinical affiliates that will allow that student in for rotations. However, such a conviction may cause a student to be ineligible to take the national examination. Permission to sit for the national examination rests solely with the American Registry of Radiologic Technologists (ARRT). If a student is concerned about qualifying to take the ARRT examination because of the student's record, the student may choose to prequalify by visiting the ARRT website, www.arrt.org, before starting the core classes or the program. The student should also notify the program faculty prior to starting the program to ensure there are clinical sites that will allow the student to rotate through to meet clinical requirements.

Frequently Asked Questions
1. How many spaces are available? 8 – 10
2. How many times per year are students accepted into the program? One
3. What is a typical schedule? Tuesday – Thursday: 8 am to 3:30 pm with some variations, evening shifts may be required.
4. How are clinical site assignments determined? Clinical sites are randomly assigned.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.
Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
RADT 2201—Introduction to Computed Tomography	2
RADT 2220—Computed Tomography Procedures I	3
RADT 2250—Computed Tomography Clinical I	4
Second Term	
RADT 2210—Computed Tomography Physics and Instrumentation	5
RADT 2230—Computed Tomography Procedures II	3
RADT 2265—Computed Tomography Clinical II	4

Effective Fall Term 2016 (201712), the cost of uniforms changed to $200. An admissions requirement was added to have the Allied Health Application submitted by the deadline. In the FAQ section, question one (1) was updated with a range of 6-10 spaces available in the program. The fee for graduation was removed since no graduation or fee is required for TCCs.

MRI1 Magnetic Resonance Imaging Specialist
Technical Certificate
Offered at the Henry Center

Program Entrance Term:	Fall
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	24

Program Description

The Magnetic Resonance Imaging Technical Certificate Program provides educational opportunities to the post-graduate registered Radiologic Technologist, registered Radiation Therapist, registered Sonographer, and registered Nuclear Medicine Technologist in good standing. It provides students with the knowledge needed to perform MRI exams, and to sit for the Post-Primary Magnetic Resonance Imaging Certification Examination. The academic component is designed to meet competency requirements of the American Registry of Radiologic Technologists (ARRT) exam in Magnetic Resonance Imaging, as well as providing for continuing educational requirements.

Admission Requirements

- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements
- Must be registered and in good standing with the American Registry of Radiologic Technologists (ARRT) or the Nuclear Medicine Technology Certification Board (NMTCB)
- Allied Health Application submitted by deadline

If a student transfers from another Computed Tomography Specialist Program, 50% of the program must be taken at SCTC.

Applicants are accepted into the Magnetic Resonance Imaging Specialist Program fall semester (August) and are accepted on a first come first served basis. During the first semester of the program and prior to starting clinical, each student is required to complete an online drug screen/background check through Advantage Students. The student also must submit a current copy of an American Heart Healthcare Provider CPR certification and clinical clearance including vaccination records and physical exam.

NOTE: Grading standards for Magnetic Resonance Imaging Specialist courses are very stringent. For students to progress to the next course of study, a minimum grade of "C" must be achieved in every MRIM course. Students must also maintain a minimum GPA of 3.0 to remain in the program.

Readmission Policy

If a student withdraws for any reason, the student may be allowed to re-enter the program the following year at the point in which the student withdrew from the program unless the student withdraws prior to the completion of the first semester of the program. This courtesy is extended only once. Upon readmission into the Magnetic Resonance Imaging Specialist Program, the student must complete additional requirements as deemed necessary by the program faculty. Readmission will be based on available space within the classroom and clinical sites. For more information, please refer to the Magnetic Resonance Imaging Specialist Program Policy Manual.

Approximate additional costs other than tuition, fees, and textbooks

Equipment/supplies (approx.)	$100
Uniforms (approx.)	$200
Liability Insurance	$8
Medical Fees (approx.)	$400
Registry Application fee	$200

NOTE: A student who has been or becomes convicted of a felony or misdemeanor may be accepted into the Magnetic Resonance Imaging Specialist Program as long as there are program clinical affiliates that will allow that student in for rotations. However, such a conviction may cause a student to be ineligible to take the national examination. Permission to sit for the national examination rests solely with the American Registry of Radiologic Technologists (ARRT). If a student is concerned about qualifying to take the ARRT examination because of the student's record, the student may choose to prequalify by visiting the ARRT website, www.arrt.org, before starting the core classes or the program. The student should also notify the program faculty prior to starting the program to ensure there are clinical sites that will allow the student to rotate through to meet clinical requirements.

Frequently Asked Questions

1. How many spaces are available? 6 – 10
2. How many times per year are students accepted into the program? One
3. What is a typical schedule? Monday – Friday: 8 am to 3:30 pm with some variations
4. How are clinical site assignments determined? Clinical sites are randomly assigned.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
MRIM 2300—Orientation and Introduction to MRI	3
MRIM 2320—MRI Procedures and Cross Sectional Anatomy	3
MRIM 2350—Magnetic Resonance Imaging Clinical Education I	6
Second Term	
MRIM 2330—MRI Physics and Instrumentation	3
MRIM 2360—Magnetic Resonance Imaging Clinical Education II	6
MRIM 2370—MRI Review	3

Effective Spring Term 2017 (201714), the minimum credit hours for graduation was updated.

ST13 Surgical Technology
Associate of Applied Science Degree
Offered at the Griffin Campus

Program Entrance Term:	Spring
Minimum Length of Program:	6 terms
Minimum Credit Hours for Graduation:	70

Program Description
The Surgical Technology (ST) program provides entry-level skills in surgical technology. As an essential team-member in the operating room of hospitals, labor & delivery departments, outpatient surgical centers, and specialized surgical centers, the surgical technologist is responsible for tasks and duties in the perioperative phases of surgery. The surgical technology student will encounter training in the didactic and clinical setting in over twelve specialty areas. Topics include: aseptic technique, sterilization methods, surgical positioning and draping, perioperative case planning, surgical wound management, professional ethics, microbes and infection, perioperative pharmacology, robotic surgery, minimally invasive surgery, general surgery and various surgical specialties.

Admission Requirements
- Submit completed application and application fee
- Be at least 17 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

Competitive Selection Process
Student is listed as a Healthcare Science student until completion of the Competitive Selection Process and acceptance into the ST Degree Program. The Competitive Selection Process is based on the combination of the highest competitive courses' GPA and PSB test score. Only courses found in the Healthcare Science Certificate are considered by Financial Aid while the student is under that program.

The ST Program, a daytime only program, will admit once each year at the Griffin Campus. The deadline to apply for Competitive Selection is the last day of the Summer Term. The program cohort begins each Spring Semester. The following steps are required:
- Complete the six competitive selection courses with a minimum grade of C or better; there is no minimum GPA required (ENGL 1101, MATH 1111, PSYC 1101, ALHS 1090, BIOL 2113, BIOL 2113L)
- Obtain CPR certification – Basic Life Support for Health Care Providers through the American Heart Association
- Complete the PSB Exam. Please visit the Community Education Building 100 for scheduling and information (there is no minimum score required).
- Complete a Program-Ready Form. Submit it, along with a copy of the PSB Exam score, to the Allied Health Secretary, Mrs. Annie Tucker, located in the Medical Technology Building 900.
- Upon acceptance into the ST Program, the successful completion of a criminal background and drug screen along with a History and Physical prior to beginning the Spring cohort
- Completion of BIOL 2114 and BIOL 2114L prior to starting the Spring cohort is required

Readmission Policy
Students who are not successful in their first attempt in the ST program and/or withdraw for medical reasons can attempt readmission based on the competitive selection process. Readmission is not guaranteed and is a one-time readmission with the following condition: repeat of the SURG1010 course.

Program Fees
The following fees are approximate and subject to change:
- Books - $600
- Uniforms - $100
- Background check - $80
- History and Physical / Immunizations - $200
- Malpractice Insurance - $16
- BLS card - $55
- Passport photo - $10
- Practice certification exam - $50
- Certification Exam $250

The Surgical Technology Program is accredited by the Commission on Accreditation of Allied Health Education Programs upon the recommendation of the Accreditation Review Council on Education in Surgical Technology and Surgical Assisting.

To contact CAAHEP:
Commission on Accreditation
of Allied Health Education Programs
25400 US HWY 19 N., Suite 158
Clearwater, FL 33763
727-210-2350
(www.caahep.org)

To contact ARC/STSA:
Accreditation Review Council on Education in Surgical Technology and Surgical Assisting
6 W. Dry Creek Circle, Suite #110
Littleton, CO 80120
Main: (303) 694-9262
Fax: (303) 741-3655
http://www.arcstsa.org/

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
ALHS 1090—Medical Terminology for Allied Health Sciences	2
ENGL 1101—Composition and Rhetoric **(Required)**	3
MATH 1111—College Algebra **(Required)**	3
Social/Behavioral Sciences elective—Choose one: **(Required)**	3
ECON 1101, PSYC 1101, SOCI 1101, POLS 1101, OR HIST 2111	
Second Term	
BIOL 2113—Anatomy and Physiology I	3
BIOL 2113L—Anatomy and Physiology Lab I	1
HUMN 1101—Introduction to Humanities **OR**	3
Humanities/Fine Arts elective—Choose one: **(Required)**	
HUMN 1101, MUSC 1101, ARTS 1101, ENGL 2130, OR THEA 1101	
General Core elective: **(Required)**	3
Choose one non-repetitive course from Area I, II, III, or IV (see page 6).	
Third Term	
BIOL 2114—Anatomy and Physiology II	3
BIOL 2114L—Anatomy and Physiology Lab II	1
BIOL 2117—Introductory Microbiology	3
BIOL 2117L—Introductory Microbiology Lab	1
Fourth Term	
SURG 1010—Introduction to Surgical Technology	8
SURG 1020—Principles of Surgical Technology	7
SURG 2110—Surgical Technology Clinical I	3
Fifth Term	
SURG 1100—Surgical Pharmacology	2
SURG 2030—Surgical Procedures I	4
SURG 2120—Surgical Technology Clinical II	3
Sixth Term	
SURG 1080—Surgical Microbiology	2
SURG 2040—Surgical Procedures II	4
SURG 2130—Surgical Technology Clinical III	3
SURG 2140—Surgical Technology Clinical IV	3
SURG 2240—Seminar in Surgical Technology	2

Effective Spring Term 2017 (201714), Consumer Economics Degree was approved to start.

CE33 Consumer Economics
Associate of Science Degree
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	5 terms
Minimum Credit Hours for Graduation:	60

Program Description

The Associate of Science degree in Consumer Economics is a transferable program of study developed in collaboration with the University of Georgia's College of Family and Consumer Sciences. The program includes TCSG general education courses that satisfy requirements toward UGA's Bachelor of Science in Family and Consumer Science. Graduates of the program receive the Associate of Science degree in Consumer Economics from Southern Crescent Technical College, and provided they meet the admissions requirements in effect at the time of application, may begin taking upper-level coursework at UGA immediately upon transfer.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

IMPORTANT INFORMATION REGARDING TRANSFER TO UGA

To qualify to transfer the A.S. in Consumer Science to UGA, students must:

- Submit the Undergraduate Application for Admission to UGA during the last semester at SCTC prior to completion of the associate's degree but before the UGA application deadline (see www.admissions.uga.edu for deadline). Students whose last semester at SCTC is a spring semester must meet the appropriate deadline, but may submit a form requesting a file completion deadline of June 1. This would allow the term enrolled to count towards the hours and grades needed for admission.
- Earn a minimum cumulative GPA and transferable hours that meet UGA requirements at the time of transfer.
- Complete the Consumer Economics A.S. degree program (60-63 credit hours) at SCTC.
- Be in good standing at SCTC and have no conduct or behavior issues when reviewed by UGA Admissions.
- Have cleared any CPC issues prior to applying to UGA.
- Pass all courses identified in the curriculum of this program with a grade of C or higher.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
ENGL 1101—Composition and Rhetoric (**Required**)	3
POLS 1101—American Government	3
HIST 2111—U.S. History I	3
MATH 1111—College Algebra **OR** MATH 1101	3
Second Term	
MATH 1113—Pre-calculus	3
BIOL 1111—Biology I	3
BIOL 1111L—Biology Lab I	1
PSYC 1101—Introductory Psychology	3
HUMN 1101—Introduction to Humanities **OR** MUSC 1101, ARTS 1101, OR ENGL 2130	3
Third Term	
ENGL 1102—Literature and Composition	3
CHEM 1151—Survey of Inorganic Chemistry	3
CHEM 1151L—Survey of Inorganic Chemistry Lab	1
SOCI 1101—Introduction to Sociology	3
SPCH 1101—Public Speaking	3
Fourth Term	
HIST 1111—World History I	3
ECON 2105—Macroeconomics	3
MATH 1127—Introduction to Statistics	3
BIOL 2113—Anatomy and Physiology I	3
BIOL 2113L—Anatomy and Physiology Lab I	1
Fifth Term	
HIST 1112—World History II	3
ECON 2106—Microeconomics	3
PSYC 2103—Human Development	3

Effective Fall Term 2016 (201712), two new TCCs, Logistics Management Specialist and Logistics Management Technician were approved.

LM21 Logistics Management Specialist
Technical Certificate of Credit
Offered at the Henry Center

Program Entrance Term: Fall, Spring, Summer
Minimum Length of Program: 2 terms
Minimum Credit Hours for Graduation: 18

Program Description
The Logistics Management Specialist TCC program is a sequence of courses that is designed to prepare students for employment in the field of business logistics. The program focuses on specific occupational courses in the area of logistics that provide an overview of the process from product idea conception to product delivery to the consumer.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
COMP 1000—Introduction to Computers	3
LOGI 1000—Business Logistics	3
LOGI 1010—Purchasing	3
LOGI 1020—Materials Management	3
Second Term	
MGMT 1100—Principles of Management	3
Choose one of the following:	
BUSN 1410—Spreadsheet Concepts and Applications **OR**	4
MGMT 1115—Leadership	3

LMT1 Logistics Management Technician
Technical Certificate of Credit
Offered at the Henry Center

Program Entrance Term: Fall, Spring, Summer
Minimum Length of Program: 2 terms
Minimum Credit Hours for Graduation: 15

Program Description
The Logistics Management Technician certificate program is designed to provide an overview of the logistics process from product idea conception to product delivery to the consumer. Topics include basic fundamentals of supply chain management, including a general knowledge of current management practices in logistics management, effective materials management, obtaining low cost and quality products, and transportation.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
LOGI 1000—Business Logistics	3
LOGI 1010—Purchasing	3
SCMA 1000—Introduction to Supply Chain Management	3
Second Term	
LOGI 1020—Materials Management	3
SCMA 1003—Intro. to Transportation and Logistics Management	3

Effective Fall Term 2016 (201712), a list of Film Occupational Electives were added in the fourth term.

FT23 Film Technology
Associate of Applied Science Degree
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	5 terms
Minimum Credit Hours for Graduation:	61

Program Description

Film Technology - Associate of Applies Science degree program will train competent entry-level Film/Video Production technicians who can successfully get an entry-level job in the film / video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes basic training in occupational areas of interest, i.e. Electrical & Lighting, Grip & Rigging, On-Set Production Assistant, Hair & Makeup, Set Construction & Scenic, etc..., emphasizing competencies in production protocols, the pre-production / production / post-production process and crew responsibilities / hierarchy. Hands on labs provide student with real world Film and TV production simulations.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
ENGL 1101—Composition and Rhetoric **(Required)**	3
COMP 1000—Introduction to Computers	3
Choose One: (Required)	
FILM 1100—GFA Introduction to On-Set Film Production **OR**	6
FILM 1010—Basic Skills of Film and Television Production I **AND**	(3)
FILM 1020—Basic Skills for Film and Television Production II	(3)
Occupational Specialization	3
Second Term	
Natural Sciences/Mathematics elective—Choose one: **(Required)**	3
MATH 1101—Mathematical Modeling **OR**	
MATH 1103—Quantitative Skills and Reasoning **OR**	
MATH 1111—College Algebra	
Social/Behavioral Sciences elective—Choose One: **(Required)**	3
SOCI 1101—Introduction to Sociology **OR**	
PSYC 1101— Introductory Psychology	
Occupational Specialization (3 courses)	9

Third Term	
Humanities/Fine Arts elective—Choose One: **(Required)**	3
HUMN 1101, MUSC 1101, OR ARTS 1101	
FILM 2010—Advanced Skills for Film and TV Production I	3
FILM 2020— Advanced Skills for Film and TV Production II	3
Occupational Specialization (2 courses)	6
Fourth Term	
General Core elective*: **(Required)**	3
Choose one non-repetitive course from Area I, II, III, or IV (see page 6)	
Film Occupational Electives	9

Film Occupational Electives (9 Semester Hours Minimum)	
FILM 1030—Essentials of Film and Television Post-Production I	3
FILM 1040—Film and TV Production Scheduling/Movie Magic	3
FILM 1050—Film and TV Production Budgeting/Movie Magic	3
FILM 1080—Film & TV Basic Set Construction & Scenic Painting I	3
FILM 1090—Film & TV Basic Set Construction & Scenic Painting II	3
FILM 1310—Basic Skills of Electric/Lighting for Film I	3
FILM 1320—Basic Skills of Electric/Lighting for Film II	3
FILM 1410—Basic Skills of Grip/Rigging for Film I	3
FILM 1420—Basic Skills of Grip/Rigging for Film II	3
FILM 1430—Basics of Dolly and Track Operations	3
FILM 2030—Essentials of Film and TV Post-Production II	3
PHOT 1103—Camera Techniques I	3

Fifth Term	
Choose one of the following:	
FILM 2550—GFA Film Practicum/Internship **OR**	6
FILM 2900—Film and TV Production Practicum/Internship	(4)

Student MUST see program advisor for specialization course sequences.

Film Technology Specialization – Choose One:

On-Set Production Assistant	
FILM 1030—Essentials of Film and Television Post-Production I	3
FILM 2030—Essentials of Film and TV Post-Production II	3
FILM 1040—Film and TV Production Scheduling/Movie Magic	3
FILM 2040—Advanced Film and TV Production Scheduling/Movie Magic	3
FILM 1050—Film and TV Production Budgeting/Movie Magic	3
FILM 2050—Advanced Film and TV Production Budgeting/Movie Magic	3

Administrative Support Assistant	
BUSN 1190—Digital Technologies in Business	2
BUSN 1240—Office Procedures	3
BUSN 1400—Word Processing Applications	4
BUSN 1430—Desktop Publishing and Presentation Applications	4
BUSN 1440—Document Production	4
FILM 1040—Film and TV Production Scheduling/Movie Magic	3
FILM 1050—Film and TV Production Budgeting/Movie Magic	3

Set Construction/Scenic Technician	
COFC 1000—Safety	2
COFC 1020—Professional Tool Use and Safety	3
COFC 1030—Materials and Fasteners	2
COFC 1050—Construction Print Reading Fundamentals	3
FILM 1080—Film & TV Basic Set Construction & Scenic Painting I	3
FILM 1090—Film & TV Basic Set Construction & Scenic Painting II	3
FILM 2080—Film and TV Adv. Set Construction and Scenic Paint I	3
FILM 2090—Film and TV Adv. Set Construction and Scenic Paint II	3

Electric/Lighting Technician

IDFC 1007—Industrial Safety Procedures	2
ELTR 1030—Electrical Systems Basics II	7
FILM 1310—Basic Skills of Electric/Lighting for Film I	3
FILM 1320—Basic Skills of Electric/Lighting for Film II	3
DIET 1000—Intro to Diesel Technology, Tools, and Safety	3
FILM 2310—Advanced Skills of Electric/Lighting for Film I	3
FILM 2320—Advanced Skills of Electric/Lighting for Film II	3

Grip/Rigging Technician

COFC 1020—Professional Tool Use and Safety	3
FILM 1410—Basic Skills of Grip/Rigging for Film I	3
FILM 1420—Basic Skills of Grip/Rigging for Film II	3
FILM 1430—Basics of Dolly and Track Operations	3
FILM 2410—Advanced Skills of Grip/Rigging for Film I	3
FILM 2420—Advanced Skills of Grip/Rigging for Film II	3
FILM 2430—Basics of Crane, Condor and Heavy Equipment	3

Effective Fall Term 2016 (201712), Film and TV Production - Accounting Assistant added FILM 1100 as an option to substitute FILM 1010 AND FILM 1020. FILM 1060 was removed from the program and the minimum credit hours for graduation decreased to 23 hours. Film and TV Production - Administration Support Assistant title changed to Film and TV Production - Administrative Assistant I. FILM 1060 was removed from the program and the minimum credit hours for graduation decreased to 20 hours.

FIP1 Film and TV Production - Accounting Assistant
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	23

Program Description
Film and TV Production – Accounting Specialist certificate program will train competent entry-level Film/Video office/administrative production assistants who can successfully get an entry-level job in the film / video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes basic training in office procedures and applications, accounting and payroll, the production process, crew responsibilities and hierarchy, and the Ga. Film Tax Credit process. Hands on labs provide student with real world production simulations.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
ACCT 1100—Financial Accounting I	4
COMP 1000—Introduction to Computers	3
Choose One: (Required)	
FILM 1100—GFA Introduction to On-Set Film Production **OR**	6
FILM 1010—Basic Skills of Film and Television Production I **AND**	(3)
FILM 1020—Basic Skills for Film and Television Production II	(3)
Second Term	
ACCT 1105—Financial Accounting II	4
ACCT 1115—Computerized Accounting	3
FILM 1070—Film and Television Payroll/Vista	3

FIT1 Film and TV Production - Administrative Assistant I
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	20

Program Description
Film and TV Production – Administrative Support Production Assistant certificate program will train competent entry-level Film/Video office/administrative production assistants who can successfully get an entry-level job in the film / video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes basic training in office procedures and applications, the production process, crew responsibilities and hierarchy, and the Ga. Film Tax Credit process. Hands on labs provide student with real world production simulations.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
BUSN 1400—Word Processing Applications	4
COMP 1000—Introduction to Computers	3
Choose One: (Required)	
FILM 1100—GFA Introduction to On-Set Film Production **OR**	6
FILM 1010—Basic Skills of Film and Television Production I **AND**	(3)
FILM 1020—Basic Skills for Film and Television Production II	(3)
Second Term	
BUSN 1240—Office Procedures	3
BUSN 1440—Document Production *	4

*Students enrolling in BUSN 1440 are required to take a typing test indicating the ability to key at least 25 words per minute accurately, or successfully pass BUSN 1100 with grade of C or better.

Effective Fall Term 2016 (201712), Advanced Administrative Support Assistant title changed to Film and TV Production - Administrative Assistant II. Basic Electrical/Lighting Technician title changed to Film and TV Production - Electrical/Lighting Technician I. FILM 1010 AND FILM 1020 was added as an option to substitute FILM 1100.

AA21 Film and TV Production - Administrative Assistant II
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	18

Program Description
Film Production - Advanced Administrative Support Assistant certificate program will train competent entry-level Film/Video Production Assistants who can successfully get an entry-level job in the film/video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes advanced training in production office protocols/expectations, the pre-production /production / post-production process and crew responsibilities / hierarchy. Hands on labs provide students with authentic real world Film and TV production simulations.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses   Credits
First Term
FILM 1040—Film and TV Production Scheduling/Movie Magic	3
FILM 1050—Film and TV Production Budgeting/Movie Magic	3

Second Term
FILM 2010—Advanced Skills for Film and TV Production I	3
FILM 2020—Advanced Skills for Film and TV Production II	3
BUSN 1190—Digital Technologies in Business	2
BUSN 1430—Desktop Publishing and Presentation Applications	4

BT21 Film and TV Production - Electrical/Lighting Technician I
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	21

Program Description
This program is designed to prepare entry level workers for a job as a production assistant assigned to the electrical department in the film and TV/video production industry, with an emphasis in the day-to-day working environment of the electrical/lighting and corporate production operation. With skills in production protocol, proficiency in industry standard equipment, operations and logistical support, knowledge of workplace and production hierarchy and the overall production business, these student will possess the skillset to enter the highly competitive film and TV production marketplace with an advantage over their untrained counterparts.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses   Credits
First Term
FILM 1100—GFA Introduction to On-Set Film Production **OR**	6
FILM 1010—Basic Skills of Film and Television Production I **AND**	(3)
FILM 1020—Basic Skills for Film and Television Production II	(3)
ELTR 1030—Electrical Systems Basics II	7
IDFC 1007—Industrial Safety Procedures	2

Second Term
FILM 1310—Basic Skills of Electric/Lighting for Film I	3
FILM 1320—Basic Skills of Electric/Lighting for Film II	3

Advanced Electrical/Lighting Technician title changed to Film and TV Production - Electrical/Lighting Technician II. Film Production – Grip & Rigging Technician I title changed to Film and TV Production – Grip & Rigging Technician I. The program added FILM 1100 as an option to substitute FILM 1010 AND FILM 1020.

AE31 Film and TV Production - Electrical/Lighting Technician II
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	19

Program Description
This program is designed to prepare entry level workers for a job as a production assistant assigned to the electrical/lighting department in the film and TV/video production industry, with an emphasis in the day-to-day working environment of the film production and corporate production operation. With skills in Electrical/lighting department protocol, proficiency in industry software, operations and logistical support, knowledge of workplace and production hierarchy and the overall production business, these student will possess the skill-set to enter the highly competitive film and TV production marketplace with an advantage over their untrained counterparts.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
FILM 2010—Advanced Skills for Film and TV Production I	3
FILM 2020—Advanced Skills for Film and TV Production II	3
FILM 2310—Advanced Skills of Electric/Lighting for Film I	3
FILM 2320—Advanced Skills of Electric/Lighting for Film II	3
DIET 1000—Intro to Diesel Technology, Tools, and Safety	3
Second Term	
Choose one of the following:	
FILM 2550—GFA Film Practicum/Internship **OR**	6
FILM 2900—Film and TV Production Practicum/Internship	(4)

FP31 Film and TV Production – Grip & Rigging Technician I
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	18

Program Description
This program is designed to prepare entry level workers for a job as a production assistant assigned to the Grip / Rigging Department in the film and TV/video production industry, with an emphasis in the day-to-day working environment of stage production and on-location production operation. With skills in Grip Department protocol, proficiency in industry standard equipment, operations and logistical support, knowledge of workplace and production hierarchy and the overall production business, these student will possess the skill-set to enter the highly competitive film and TV production marketplace with an advantage over their untrained counterparts.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
COFC 1020—Professional Tool Use and Safety	3
Choose One: (Required)	
FILM 1100—GFA Introduction to On-Set Film Production **OR**	6
FILM 1010—Basic Skills of Film and Television Production I **AND**	(3)
FILM 1020—Basic Skills for Film and Television Production II	(3)
FILM 1410—Basic Skills of Grip/Rigging for Film I	3
FILM 1420—Basic Skills of Grip/Rigging for Film II	3
FILM 1430—Basics of Dolly and Track Operations	3

Effective Fall Term 2016 (201712), Film Production – Grip & Rigging Technician II title changed to Film and TV Production – Grip & Rigging Technician II.

FP41 Film and TV Production – Grip & Rigging Technician II
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	19

Program Description

This program is designed to prepare entry level workers for a job as a production assistant assigned to the grip Department in the film and TV/video production industry, with an emphasis in the day-to-day working environment of on-stage and location production operation. With skills in Grip department protocol, proficiency in industry standard equipment, operations and logistical support, knowledge of workplace and production hierarchy and the overall production business, these student will possess the skill-set to enter the highly competitive film and TV production marketplace with an advantage over their untrained counterparts.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses

First Term	Credits
FILM 2010—Advanced Skills for Film and TV Production I	3
FILM 2020—Advanced Skills for Film and TV Production II	3
FILM 2410—Advanced Skills of Grip/Rigging for Film I	3
FILM 2420—Advanced Skills of Grip/Rigging for Film II	3
FILM 2430—Basics of Crane, Condor and Heavy Equipment	3

Second Term — Choose one of the following:	Credits
FILM 2550—GFA Film Practicum/Internship **OR**	6
FILM 2900—Film and TV Production Practicum/Internship	(4)

FP11 Film and TV Production – Hair and Make-up Technician
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	12

Program Description

Film and TV Production – Hair Style and Makeup Technician certificate program will train competent entry-level Film/Video Hair and makeup stylist assistants who can successfully get an entry-level job in the film / video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes basic training in Hair and makeup for film/TV, fundamentals of special FX makeup, script breakdown and continuity, the production process and crew responsibilities and hierarchy. Hands on labs provide student with real world production simulations.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses

First Term	Credits
FILM 1010—Basic Skills of Film and Television Production I	3
FILM 1020—Basic Skills of Film and Television Production II	3
FILM 1110—Make-Up, Hair, & Wardrobe Special Techniques for Film & TV	3
FILM 1120—Introduction to Special Effects Make-up Techniques for Film and TV	3

Effective Fall Term 2016 (201712), Film and TV Production - On-Set Production Assistant title changed to Film and TV Production – On-Set Production Assistant I. FILM 1040 moved from the first term to the second term. The paragraph titled "Other Conditions for Admissions" and FILM 1060 was removed from the program and the minimum credit hours for graduation decreased to 15 hours. Advanced On Set Production Assistant title changed to Film and TV Production - On-Set Production Assistant II.

FI31 Film and TV Production – On-Set Production Assistant I
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	15

Program Description
Film and TV Production – On-Set Production Assistant I certificate program will train competent entry-level Film/Video Production Assistants who can successfully get an entry-level job in the film / video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes basic training in On-Set production protocols, the pre-production / production / post-production process and crew responsibilities / hierarchy. Hands on labs provide student with real world Film and TV production simulations.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses — Credits
First Term

FILM 1100—GFA Introduction to On-Set Film Production **OR**	6
FILM 1010—Basic Skills of Film and Television Production I **AND**	(3)
FILM 1020—Basic Skills for Film and Television Production II	(3)
FILM 1030—Essentials of Film and Television Post-Production I	3

Second Term

FILM 1040—Film and TV Production Scheduling/Movie Magic	3
FILM 1050—Film and TV Production Budgeting/Movie Magic	3

AOP1 Film and TV Production – On-Set Production Assistant II
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	19

Program Description
Film and TV Production Advanced On-Set Production Assistant II certificate program will train competent entry-level Film/Video Production Assistants who can successfully get an entry-level job in the film/video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes advanced training in On-Set production protocols, the pre-production, production, and postproduction process plus crew responsibilities. Hands-on labs provide students with authentic real world Film and TV production simulations.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses — Credits
First Term

FILM 2010—Advanced Skills for Film and TV Production I	3
FILM 2020— Advanced Skills for Film and TV Production II	3
FILM 2030—Essentials of Film and TV Post-Production II	3
FILM 2040—Advanced Film and TV Production Scheduling/Movie Magic	3
FILM 2050—Advanced Film and TV Production Budgeting/Movie Magic	3

Second Term
Choose one of the following:

FILM 2550—GFA Film Practicum/Internship **OR**	6
FILM 2900—Film and TV Production Practicum/Internship	(4)

Effective Fall Term 2016 (201712), Film and TV Production - Scenic Technician title changed to Film and TV Production – Scenic Technician I. The paragraph titled "Other Conditions for Admissions" was removed from the program. FILM 1100 was added as an option to substitute FILM 1010 AND FILM 1020. Film Production - Scenic Technician II title changed to Film and TV Production - Scenic Technician II.

FI21 Film and TV Production – Scenic Technician I
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	2 terms
Minimum Credit Hours for Graduation:	22

Program Description
Film and TV Production – Construction & Scenic Painting Technician certificate program will train competent entry-level Film/Video Art Department - Construction and Scenic Painters assistants who can successfully get an entry-level job in the film/video production industry or continue with their education goals in one of the other Film Production program areas. Subject matter includes basic training in Set Construction for film/TV, fundamentals of safety tool function, and usage, basic painting and texturing techniques, the production process and crew responsibilities and hierarchy. Hands on labs provide students with real world Film and TV construction/scenic simulations.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
COFC 1000—Safety	2
COFC 1020—Professional Tool Use and Safety	3
COFC 1030—Materials and Fasteners	2
FILM 1100—GFA Introduction to On-Set Film Production **OR**	6
FILM 1010—Basic Skills of Film and Television Production I **AND**	(3)
FILM 1020—Basic Skills for Film and Television Production II	(3)
Second Term	
COFC 1050—Construction Print Reading Fundamentals	3
FILM 1080—Film & TV Basic Set Construction & Scenic Painting I	3
FILM 1090—Film & TV Basic Set Construction & Scenic Painting II	3

FAT1 Film and TV Production – Scenic Technician II
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	16

Program Description
Expanding on the fundamentals gained from the Film Basic Set Construction, this course broadens the exploration and understanding of advanced construction processes and techniques, specialized materials and unique tool usage as it pertains to the Film industry. Continued hands on exposure to advanced techniques for film set construction, painting, texturing, faux finishing, foam sculpting and exterior facade creation are included in this offering. Students will create a set concept and materials budget estimate. Math and Geometry used in set construction applications will be reviewed.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
FILM 2010—Advanced Skills for Film and TV Production I	3
FILM 2020— Advanced Skills for Film and TV Production II	3
FILM 2080—Film and TV Adv. Set Construction and Scenic Paint I	3
FILM 2090—Film and TV Adv. Set Construction and Scenic Paint II	3
Choose one of the following:	
FILM 2550—GFA Film Practicum/Internship **OR**	6
FILM 2900—Film and TV Production Practicum/Internship	(4)

Effective Fall Term 2016 (201712), Georgia Film Academy On-Set Production replaced FILM 2100 with FILM 2550 and added FILM 1510 to the second term. The word 'Assistant' was added to the title.

GF21 Georgia Film Academy On-Set Production Assistant
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term: Fall, Spring, Summer
Minimum Length of Program: 2 terms
Minimum Credit Hours for Graduation: 18

Program Description

This program is offered in collaboration with the Georgia Film Academy. It provides an introduction to the skills used in on-set film production, including all forms of narrative media which utilize film-industry standard organizational structure, professional equipment, and on-set procedures. In addition to the use of topical lectures and instructional resources, the course includes demonstrations of equipment and set operations as well as hands-on learning experiences. Students will learn film production organizational structure; job descriptions and duties in various film craft areas; film equipment functions and protocols; how the various film craft related to one-another on a working set as well as how and why they all must operate in sync; and networking and self-marketing skills.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses

Program Courses	Credits
First Term	
FILM 1100—GFA Introduction to On-Set Film Production	6
Second Term	
FILM 1510—GFA Set Construction and Painting	6
FILM 2550—GFA Film Practicum/Internship	6

Effective Spring Term 2017 (201714), the admission requirements were updated.

IT11 Introduction to Child Care
Technical Certificate of Credit
Offered Online

Program Entrance Term: Fall, Spring, Summer
Minimum Length of Program: 1 term
Minimum Credit Hours for Graduation: 9

Program Description

The Introduction to Child Care technical certificate of credit (TCC) is designed to meet the minimum requirements set forth by Bright from the Start—The Georgia Department of Early Care and Learning (DECAL) for all teachers and lead caregivers working in licensed/regulated care settings in the state of Georgia after December, 2012. The Introduction to Child Care TCC includes three courses designed to give a skills-based training experience which will produce graduates with a knowledge base in the field of early childhood care and education and the core rules governing childcare and learning centers in the state of Georgia. Graduates will also have knowledge of child development and developmentally appropriate practices and a solid understanding of what it takes to manage a classroom of young children. The Introduction to Child Care (TCC), unlike any other TCCs offered by the Technical College System of Georgia in the field of Early Childhood Care and Education, is a terminal TCC. This means that the courses needed to complete this TCC will not move into higher levels of education like the Early Childhood Care and Education diploma or Associate of Applied Science Degree. This TCC is designed specifically for those persons who do not intend to pursue a diploma or associate degree after obtaining this credential, but would rather continue their lifelong learning through on-going continuing education offered through local trainers approved by Bright From the Start—DECAL. Since these students will not be pursuing higher levels of college work, the entrance scores for this program have been significantly lowered.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- High school diploma or GED are **NOT** required
- Meet assessment requirements.

All learning support classes must be completed and a minimum grade of C for each course is required to receive the certificate of award from SCTC.
The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
ECCE 1070—Introduction to Child Care and Licensing* **(Required)**	3
ECCE 1075—Introduction to Child Development* **(Required)**	3
ECCE 1080—Introduction to Classroom Management* **(Required)**	3

*The three courses for this TCC are "stand alone" or "terminal". This means that the three courses required to complete this program (ECCE 1070, ECCE 1075, and ECCE 1080) will not move into any other Technical Certificate of Credit or any other higher level of training in any of the Early Childhood programs of study offered through the Technical College System of Georgia. This TCC is designed for those who are required to have a TCC to meet entry-level job requirements, but who have no intention of moving on to other training or higher levels of training in the field of Early Childhood Care and Education.

Effective Spring Term 2017 (201714), Fire Science Technology is no longer offered on the Flint River Campus.

FS13 Fire Science Technology
Associate of Applied Science Degree
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	5 terms
Minimum Credit Hours for Graduation:	62

Program Description

The Fire Science Associate of Applied Science degree program is a sequence of courses designed to prepare fire service personnel at all levels to become better officers and leaders. The program provides learning opportunities which introduce, develop, and reinforce academic and occupational knowledge, skills, and attitudes required for job acquisition, retention, and advancement. Additionally, the program provides opportunities to retrain and upgrade present knowledge and skills. Completion of the program of study leads to an AAS degree in Fire Science.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

Public Safety Employment Awareness Statement

A criminal history will not hinder a student from receiving a certificate, diploma, or degree in a Public Safety program from Southern Crescent Technical College; however, a student with a criminal background may be denied employment in the public safety field.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses   Credits

First Term

ENGL 1101—Composition and Rhetoric **(Required)**	3
FRSC 1100—Introduction to the Fire Service	3
FRSC 1110—Fire Administration—Supervision and Leadership	3
Natural Sciences/Mathematics elective—Choose one: **(Required)**	3

MATH 1111—College Algebra **OR**
MATH 1100*—Quantitative Skills and Reasoning **OR**
MATH 1101—Mathematical Modeling **OR**
MATH 1103—Quantitative Skills and Reasoning

Second Term

Humanities/Fine Arts elective—Choose one: **(Required)**	3

HUMN 1101, MUSC 1101, ARTS 1101, ENGL 2130, OR THEA 1101

General Core elective—Choose one: **(Required)**	3

ENGL 1102, ENGL 1105, SPCH 1101, MUS 1101, ECON 1101, PSYC 1101, SOCI 1101, BIOL 1111, CHEM 1211, PHYS 1110, OR approved elective

FRSC 1121—Firefighting Strategy and Tactics	3
FRSC 1132—Fire Service Instructor	4

Third Term

Choose One: **(Required)**

COLL 1500—College Success and Career Exploration **OR**	3
COMP 1000—Introduction to Computers	
FRSC 1141—Hazardous Materials Operations	4
FRSC 1151—Fire Prevention and Inspection	4
Social/Behavioral Science—Choose one: **(Required)**	3

ECON 1101, PSYC 1101, SOCI 1101, POLS 1101, OR HIST 2111

Fourth Term

FRSC 1161—Fire Service Safety and Loss Control	3
FRSC 2100—Fire Administration Management	3
FRSC 2110—Fire Service Hydraulics	3
FRSC 2120—Fire Protection Systems	3

Fifth Term

FRSC 2130—Fire Service Building Construction	3
FRSC 2141—Incident Command	4
FRSC 2170—Fire and Arson Investigation	4

Note: All courses must be completed with a grade of C or better.

***Course will be accepted when transferred in from another institution with a grade of a C or better but may not be offered at this institution.**

Effective Spring Term 2017 (201714), Fire Science Technology is no longer offered on the Flint River Campus.

FST2 Fire Science Technology
Diploma
Offered at the Griffin Campus

Program Entrance Term: Fall, Spring, Summer
Minimum Length of Program: 5 terms
Minimum Credit Hours for Graduation: 55-56

Program Description
The Fire Science Associate of Applied Science degree program is a sequence of courses designed to prepare fire service personnel at all levels to become better officers and leaders. The program provides learning opportunities which introduce, develop, and reinforce academic and occupational knowledge, skills, and attitudes required for job acquisition, retention, and advancement. Additionally, the program provides opportunities to retrain and upgrade present knowledge and skills. Completion of the program of study leads to an AAS degree in Fire Science.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

Public Safety Employment Awareness Statement
A criminal history will not hinder a student from receiving a certificate, diploma, or degree in a Public Safety program from Southern Crescent Technical College; however, a student with a criminal background may be denied employment in the public safety field.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses / Credits

First Term
ENGL 1010—Fundamentals of English I	3
MATH 1012—Foundations of Mathematics	3

Choose one of the following
PSYC 1010—Basic Psychology **OR**	3
EMPL 1000—Interpersonal Relations and Prof Development	(2)

Second Term
Choose One: **(Required)**
COLL 1500—College Success and Career Exploration **OR**	3
COMP 1000—Introduction to Computers	
FRSC 1100—Introduction to the Fire Service	3
FRSC 1110—Fire Administration—Supervision and Leadership	3
FRSC 1121—Firefighting Strategy and Tactics	3

Third Term
FRSC 1132—Fire Service Instructor	4
FRSC 1141—Hazardous Materials Operations	4
FRSC 1151—Fire Prevention and Inspection	4

Fourth Term
FRSC 1161—Fire Service Safety and Loss Control	3
FRSC 2100—Fire Administration Management	3
FRSC 2110—Fire Service Hydraulics	3
FRSC 2120—Fire Protection Systems	3

Fifth Term
FRSC 2130—Fire Service Building Construction	3
FRSC 2141—Incident Command	4
FRSC 2170—Fire and Arson Investigation	4

Note: All courses must be completed with a grade of C or better.

Effective Fall Term 2016 (201712), Fire Service Professional (FSP2) program was approved to replace Firefighter/EMSP Diploma.

FSP2 Fire Service Professional
Diploma
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	3 terms
Minimum Credit Hours for Graduation:	48

Program Description

The Fire Service Professional Diploma is a sequence of courses designed in cooperation with Georgia Firefighter Standards and Training Council and Georgia State Office of Emergency Services and Trauma (SOEMST) to ensure graduates have the skills, knowledge and credentials to serve as firefighters in paid and volunteer fire departments. Graduates will be tested and certified at the National Professional Qualifications (Pro-Board) at the Firefighter I and II levels and National Registry of Emergency Medical Technicians at the Emergency Medical Responders (EMR) level. Program graduates receive a Technical Certificate of Credit in Firefighter I, II, and EMR. Note: Candidate must be certified at the NPQ Firefighter I level to be eligible to challenge the Pro-Board Firefighter II certification process. Candidate must hold Pro-Board Firefighter 1 certification in order to meet prerequisites to challenge the Pro-Board Firefighter II certification process. The EMR certificate element of this program prepares students to initiate immediate lifesaving care to critical patients who access the emergency medical system. The EMR curriculum offers candidates the basic knowledge and skills necessary to provide lifesaving interventions while awaiting additional EMS response and ability to assist higher level personnel at the scene and during transport. EMR level personnel function as part of a comprehensive EMS response under medical oversight. The EMR certificate provides students with the opportunity to prepare for entry-level occupations in a variety of pre-hospital, industrial, and first responder settings. After successful completion of a SOEMST approved EMR program the graduate may take the National Registry of Emergency Medical Technicians EMR certification examination. Students enrolled in this diploma will be eligible to be awarded the Firefighter I, Firefighter II, and Emergency Medical Responders TCCs as they complete all the required courses for each TCC.

Note: criminal background checks and drug screens may be required based on the requirements for participation in clinical experiences.

Admission Requirements

- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

Public Safety Employment Awareness Statement

A criminal history will not hinder a student from receiving a certificate, diploma, or degree in a Public Safety program from Southern Crescent Technical College; however, a student with a criminal background may be denied employment in the public safety field.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
FRSC 1020—Basic Firefighter—Emerg. Services Fundamentals	3
FRSC 1030—Basic Firefighter - MODULE I	5
FRSC 1040—Basic Firefighter - MODULE II	3
FRSC 1141—Hazardous Materials Operations	4
Second Term	
FRSC 1050—Fire and Life Safety Educator I	3
FRSC 1060—Fire Prevention, Preparedness, and Maintenance	3
FRSC 1070—Introduction to Technical Rescue	4
FRSC 1080—Fireground Operations	3
MATH 1012—Foundations of Mathematics	3
Third Term	
ALHS 1090—Medical Terminology for Allied Health Sciences	2
ALHS 1011—Anatomy and Physiology	5
EMSP 1010—Emergency Medical Responder	4
COLL 1500—College Success and Career Exploration	3
ENGL 1010—Fundamentals of English I	3

Effective Fall Term 2016 (201712), Students must be enrolled in the Fire Service Professional Diploma (FSP2) to receive the Fire Fighter I (FF11) TCC.

FF11 Firefighter I

Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term: Fall, Spring
Minimum Length of Program: 1 term
Minimum Credit Hours for Graduation: 15

Program Description

The Firefighter I technical certificate of credit program is conducted in cooperation with Georgia Firefighter Standards and Training to ensure graduates have the skills, knowledge, and credentials to serve as firefighters in paid and volunteer fire departments. The certificate builds upon skills and knowledge developed by the National Fire Protection Association. Graduates will be offered the opportunity to test for National Professional Qualifications level Firefighter I and Hazardous Materials Operations. Program graduates receive a Firefighter I technical certificate of credit.

Admission Requirements

- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements
- Physical exam and drug screening: A physical exam as outlined in Georgia O.C.G.A. 25-4-8(a)(5) as well as a ten-panel drug screen including Oxytocin must be submitted prior to the entering the firefighter program. **(Required document)**
- Students, most commonly, will have to submit a satisfactory state and federal criminal background check as well as a seven-year motor vehicle background check in order to be placed in a clinical-ride-along facility to complete the clinical portions of the educational training. **(Required document)**
- National Incident Management Systems Training (NIMS): Firefighter students must complete the National Incident Management Systems (NIMS) 700a, 800b, 100b, and 200b courses of study prior to the end of the **first** week of class. The NIMS classes are offered online by FEMA at www.training.fema.gov. Students must present the course(s) completion certificate(s) before credit can be awarded. **(Required document)**
- CPR certification: Students must provide a completed CPR certification prior to entering the firefighter program. Acceptable certification: American Heart Association—BLS for Health Care Provider. A student who holds a valid AHA CPR card should present a copy of the card during the first week of class. **(Required document)**

- Dress code/program uniform: Students are expected to dress in a professional manner. Sleeveless shirts and shorts/cutoff pants, flip flops or open toe shoes will not be allowed. Professional appearance is encouraged of all students attending the Firefighter Training Course. Program shirts and uniform requirements will be discussed during the first week of class.

Firefighter I (FF11) and Firefighter II (FF21) are embedded TCCs of the Fire Service Professional Diploma (FSP2). Students must be enrolled in the Fire Service Professional Diploma (FSP2) to receive the Fire Fighter I (FF11) TCC and Firefighter II (FF21) TCC.

Public Safety Employment Awareness Statement

A criminal history will not hinder a student from receiving a certificate, diploma, or degree in a Public Safety program from Southern Crescent Technical College; however, a student with a criminal background may be denied employment in the public safety field.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
FRSC 1020—Basic Firefighter—Emerg. Services Fundamentals	3
FRSC 1030—Basic Firefighter—MODULE I	5
FRSC 1040—Basic Firefighter—MODULE II	3
FRSC 1141—Hazardous Materials Operations	4

Note: Student must complete all courses in the same term with a grade of C or better.

FF21 Firefighter II
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term: Fall, Spring
Minimum Length of Program: 1 term
Minimum Credit Hours for Graduation: 13

Program Description
The Firefighter II technical certificate of credit program is conducted in cooperation with Georgia Firefighter Standards and Training to ensure graduates have the skills, knowledge, and credentials to serve as firefighters in paid and volunteer fire departments. The certificate builds upon skills and knowledge acquired in the Firefighter I certificate and parallels the Advanced Firefighter Curriculum being developed by the National Fire Protection Association. Students must be a graduate of Firefighter I technical certificate of credit or NPQ Firefighter I Certified. Program graduates receive a Firefighter II technical certificate of credit.

Note: Candidate must be certified at the NPQ Firefighter I level to be eligible for NPQ Firefighter II certification.

Admission Requirements
- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements
- Physical exam and drug screening: A physical exam as outlined in Georgia O.C.G.A. 25-4-8(a)(5) as well as a ten-panel drug screen including Oxytocin must be submitted prior to the entering the firefighter program. **(Required document)**
- Students, most commonly, will have to submit a satisfactory state and federal criminal background check as well as a seven-year motor vehicle background check in order to be placed in a clinical-ride-along facility to complete the clinical portions of the educational training. **(Required document)**
- National Incident Management Systems Training (NIMS): Firefighter students must complete the National Incident Management Systems (NIMS) 700a, 800b, 100b, and 200b courses of study prior to the **first** week of class. The NIMS classes are offered online by FEMA at www.training.fema.gov. Students must present the course(s) completion certificate before credit can be awarded. **(Required document)**
- CPR certification: Students must provide a completed CPR certification prior to entering the firefighter program. Acceptable certification: American Heart Association—BLS for Health Care Provider. A student who holds a valid AHA CPR card

should present a copy of the card during the first week of class. **(Required document)**
- Dress code/program uniform: Students are expected to dress in a professional manner. Sleeveless shirts and shorts/cutoff pants, flip flops or open toe shoes will not be allowed. Professional appearance is encouraged of all students attending the Firefighter Training Course. Program shirts and uniform requirements will be discussed during the first week of class.

Firefighter I (FF11) and Firefighter II (FF21) are embedded TCCs of the Fire Service Professional Diploma (FSP2). Students must be enrolled in the Fire Service Professional Diploma (FSP2) to receive the Fire Fighter I (FF11) TCC and Firefighter II (FF21) TCC.

Public Safety Employment Awareness Statement
A criminal history will not hinder a student from receiving a certificate, diploma, or degree in a Public Safety program from Southern Crescent Technical College; however, a student with a criminal background may be denied employment in the public safety field.

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
FRSC 1050—Fire and Life Safety Educator I	3
FRSC 1060—Fire Prevention, Preparedness, and Maintenance	3
FRSC 1070—Introduction to Technical Rescue	4
FRSC 1080—Fireground Operations	3

Note: Student must complete all courses in the same term with a grade of C or better.

Effective Spring 2017 (201714), the Electrical Lineworker (TCC) was approved to be offered. Landscape Specialist admission requirements were updated.

EL11 Electrical Lineworker
Technical Certificate of Credit
Offered at the Flint River Campus and Butts Center

Program Entrance Term: Fall, Spring, Summer
Minimum Length of Program: 1 term
Minimum Credit Hours for Graduation: 12

Program Description
The Electrical Lineworker certificate program provides students with the necessary knowledge and skill to gain employment as an entry-level lineworker with electrical utility companies, both public and private. Topics include lineworker organization principles, lineworker workplace skills, lineworker automations skills, and lineworker occupational skills.

Admission Requirements
- Submit completed application and application fee
- Be at least 18 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
First Term	
ELCR 1800—Electrical Lineworker Organization Principles	3
ELCR 1820—Electrical Lineworker Workplace Skills	3
ELCR 1840—Electrical Lineworker Automation Skills	3
ELCR 1860—Electrical Lineworker Occupational Skills	3

LS11 Landscape Specialist
Technical Certificate of Credit
Offered at the Griffin Campus

Program Entrance Term: Fall, Spring
Minimum Length of Program: 2 terms
Minimum Credit Hours for Graduation: 17

Program Description
The Landscape Specialist certificate prepares graduates with fundamental skills for positions in landscape management, grounds keeping, and landscape installation. The key concepts include plant identification, plant care, pruning techniques, basic lawn care, pest management, equipment safety, and knowledge of associated fertilizers and chemicals.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

If learning support courses are required based on Compass test scores, then learning support courses must be completed concurrent or prior to enrollment in occupational courses.

Students may enroll in occupational courses upon receiving provisional or regular admission status.

Approximate additional costs other than tuition, fees, and textbooks
Pruners, personal protection equipment (work boots, safety glasses, hearing protection, gloves) $125

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

* Completion time: two terms (Full time schedule is not available for this program due to the seasonal requirements for certain courses.)

Program Courses	Credits
First Term (offered in the fall)	
HORT 1000—Horticulture Science	3
HORT 1010—Woody Ornamental Plant Identification	3
Second Term (offered in the spring)	
HORT 1080—Pest Management	3
HORT 1070—Landscape Installation	4
HORT 1120—Landscape Management	4

Effective Spring 2017 (201714), specific elective courses were added to the specializations.

PT32 Plumbing and Pipefitting Technology
Diploma
Offered at the Griffin Campus

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	4 terms
Minimum Credit Hours for Graduation:	42

Program Description

The Plumbing and Pipefitting Technology program of study is a sequence of courses that prepares students for careers in plumbing, pipefitting, and related fields. Learning opportunities develop academic, technical, and professional knowledge and skills required for job acquisition, retention, and advancement. The program emphasis a combination of plumbing and pipefitting theory and practical application necessary for successful employment. Program graduates receive a Plumbing and Pipefitting Technology diploma and have the qualification of an apprentice plumber or pipefitter.

Admission Requirements

- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Complete of ONE of the following specializations:

Plumbing Specialization

Program Courses	Credits
First Term	
ENGL 1010—Fundamentals of English I	3
MATH 1012—Foundations of Mathematics	3
Choose One: (Required)	
EMPL 1000—Interpersonal Relations/Prof. Development OR	2
PSYC 1010—Basic Psychology	(3)
Second Term	
COFC 1080—Construction Trades Core	4
PLBG 1005—Plumbing Fundamentals I	4
PLBG 1015—Plumbing Fundamentals II	4
Third Term	
PLBG 1025—Intermediate Plumbing I	4
PLBG 1035—Intermediate Plumbing II	4
PLBG 1045—Advanced Plumbing Concepts I	4
Fourth Term	
PLBG 1055—Advanced Plumbing Concepts II	5
PLBG 1065—Specialty Plumbing Applications	4
Occupational Related Electives	3
Plumbing Specialization Electives:	
COFC 1050—Construction Print Reading Fundamentals	3
PLBG 1330—Plumbing Codes	3

OR

Pipefitting Specialization

Program Courses	Credits
First Term	
ENGL 1010—Fundamentals of English I	3
MATH 1012—Foundations of Mathematics	3
Choose One: (Required)	
EMPL 1000—Interpersonal Relations/Prof. Development OR	2
PSYC 1010—Basic Psychology	(3)
Second Term	
COFC 1080—Construction Trades Core	4
PPFT 1010—Introduction to Industrial Pipefitting	3
PPFT 1020—Pipe Systems Installation and Assembly	3
Third Term	
PPFT 1030—Socket and Butt Weld Pipe Fabrication	4
PPFT 1040—Equipment-Slings and Crane Riggings	3
PPFT 1050—Testing Procedures	3
Fourth Term	
PPFT 1060—Advanced Pipe Fabrication	4
PPFT 1070—Special Piping	4
Occupational Related Electives	6
Pipefitting Specialization Electives:	
PLBG 1005—Plumbing Fundamentals I	4
PLBG 1015—Plumbing Fundamentals II	4
WELD 1005—Welding and Cutting Fundamentals	3
WELD 1015—Shielded Metal Arc Welding I	4

Effective Fall Term 2016 (201712), the (SM21) Shielded Metal Arc Welding (TCC) program was approved to replace Basic Shielded Metal Arc Welder (TCC). The (GM21) Gas Metal Arc Welding (TCC) program was approved to replace Gas Metal Arc Welder (TCC).

SM21 Shielded Metal Arc Welding
Technical Certificate of Credit
Offered at the Griffin and Flint River Campuses and Jasper Center

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	11

Program Description
The Shielded Metal Arc Welding certificate program prepares students for careers in the welding industry. This certificate emphasizes instruction in shielded metal arc welding in the overhead, horizontal, and vertical positions.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
COFC 1080—Construction Trades Core	4
WELD 1015—Shielded Metal Arc Welding I	4

Choose one of the following electives

WELD 1005—Welding and Cutting Fundamentals **OR**	3
WELD 1007—Welding Technology Fundamentals	(3)

GM21 Gas Metal Arc Welding
Technical Certificate of Credit
Offered at the Griffin and Flint River Campuses and Jasper Center

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	10

Program Description
The Gas Metal Arc Welding certificate program prepares students for welding careers in the MIG process. Topics include welding and cutting fundamentals, oxyfuel cutting techniques, and MIG welding techniques and processes.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
COFC 1080—Construction Trades Core	4

Choose one of the following course cluster

WELD 1005/1035 Cluster

WELD 1005—Welding and Cutting Fundamentals **AND**	3
WELD 1035 - Gas Metal and Flux-Cored Arc Welding	3

OR

WELD 1007/1037 Cluster

WELD 1007—Welding Technology Fundamentals **AND**	3
WELD 1037—GMAW and FCAW Welding	4

Effective Fall Term 2016 (201712), the (GT31) Gas Tungsten Arc Welding (TCC) program was approved to replace Gas Tungsten Arc Welder (TCC). The Pipe Welder (TCC) was approved to be offered.

GT31 Gas Tungsten Arc Welding
Technical Certificate of Credit
Offered at the Griffin and Flint River Campuses and Jasper Center

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	10

Program Description
The Gas Tungsten Arc Welding certificate program provides instruction in TIG welding techniques. Topics include understanding the nature and culture of the welding industry, oxyfuel cutting techniques, and TIG welding processes.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
COFC 1080—Construction Trades Core	4
WELD 1045—Gas Tungsten Arc Welding I	3

Choose one of the following electives

WELD 1005—Welding and Cutting Fundamentals **OR**	3
WELD 1007—Welding Technology Fundamentals	(3)

PW11 Pipe Welder
Technical Certificate of Credit
Offered at the Griffin and Flint River Campuses

Program Entrance Term:	Fall, Spring, Summer
Minimum Length of Program:	1 term
Minimum Credit Hours for Graduation:	11

Program Description
The Pipe Welder technical certificate of credit prepares the student for SMAW, GMAW, FCAW, and GTAW welding of open-root pipe joints on carbon steel in all positions. The courses align with select modules in NCCER Level III welding curricula.

Admission Requirements
- Submit completed application and application fee
- Be at least 16 years of age
- Submit official high school transcript or GED transcript with test scores and ALL post-secondary transcripts in an official sealed envelope
- Meet assessment requirements

The following is a suggested path to complete this program in a timely manner. An individual's path to completion may be different based on institutional and personal factors affecting his/her academic progress.

Note: While all courses are offered, they may vary by term and campus. See the program advisor for any questions.

Program Courses	Credits
WELD 1055—Shielded Metal Arc Welding Pipe Welds	3
WELD 1065—GMAW and FCAW Pipe Welds	4
WELD 1075—Gas Tungsten Arc Welding Pipe Welding	4

The following course descriptions include new courses and revisions to the course titles, course descriptions, credit hours, pre-requisites and/or co-requisites.

Course Descriptions

ELCR Electronics Technology

ELCR 1800 - Electrical Lineworker Organization Principles (3)
(Pre-requisites: Program Admission)
This course provides a comprehensive summary of lineworker requirements.

ELCR 1820 - Electrical Lineworker Workplace Skills (2)
(Pre-requisites: Program Admission)
This course will familiarize the student with the importance of working together and team building.

ELCR 1840 - Electrical Lineworker Automation Skills (2)
(Pre-requisites: Program Admission)
This course familiarizes the student with the identification, proper use, basic electrical fundamentals, and safety and maintenance of lineworker hand and power tools.

ELCR 1860 - Electrical Lineworker Occupational Skills (3)
(Pre-requisites: Program Admission)
This course provides an introduction to the basic skills necessary for an electrical lineworker.

FILM Film and Television Production

FILM 1510 - GFA Set Construction and Painting (6)
(Pre-requisites: FILM 1100 - GFA Introduction to On-Set Film Production)
Designed to equip students with entry-level skills and knowledge of set construction for the film and episodic television industries. Students will participate in class projects that include reading blueprints, set safety, use of power tools, carpentry, scenic paint and sculpting. Additionally, emphasis will be placed on set etiquette including, but not limited to attitude and professionalism. The course is offered in collaboration with the Georgia Film Academy.

MRIM Medical Resonance Imaging

MRIM 2360 - Magnetic Resonance Imaging Clinical Education II (6)
(Pre-requisites: MRIM 2300 - Orientation and Introduction to MRI with a grade of "C" or better, MRIM 2320 - MRI Procedures and Cross Sectional Anatomy with a grade of "C" or better, AND
MRIM 2350 - Magnetic Resonance Imaging Clinical Education I with a grade of "C" or better
Co-requisites: MRIM 2330 - MRI Physics and Instrumentation AND MRIM 2370 - MRI Review)
Intermediate course that reinforces learning obtained in MRI 110. Topics include exam preparations, patient care and assessment, equipment utilization, image quality, scanning protocol, contrast media, quality control, and progress toward completion of clinical competency evaluations.

RADT Radiology Technology

RADT 2360 - Clinical Radiography IV (9)
(Pre-requisites: RADT 1075 - Radiographic Imaging with a grade of "C" or better AND RADT 1200 - Principles of Radiation Biology and Protection with a grade of "C" or better AND RADT 2340 - Clinical Radiography III
Co-requisites: RADT 2260 - Radiologic Technology Review with a grade of "C" or better)
Provides students with continued hospital setting work experience. Students demonstrate increased proficiency levels in skills introduced in all of the radiographic procedures courses and practiced in previous clinical radiography courses. Topics include: patient care; behavioral and social competency; advanced radiographic anatomy; equipment utilization; exposure techniques; sterile techniques; integration of procedures and/or observation of angiographic, interventional, minor special procedures; integration of procedures and/or observation of special equipment use; integration of procedures and/or observation of routine and special radiographic procedures; and final completion of all required clinical competencies. Execution of radiographic procedures will be conducted under direct and indirect supervision.

PHOT Photography

PHOT 1103 - Camera Techniques I (3)
(Pre-requisites: None)
Introduces the technical aspects of camera operations. Emphasizes skill development through manipulative exercises. Topics include: camera operation, exposure control, metering, lens manipulation, and various camera format operation.

Terminated Programs and Courses

<u>Fire Science Technology</u>
2016-2017 Course Catalog
Removed Program
- (FI12) Firefighter/EMSP (Diploma) – pages 4, 106, and 112

<u>Welding and Joining Technology</u>
2016-2017 Course Catalog
- (FS31) Basic Shielded Metal Arc Welder (TCC) – pages 3, 129, and 174
- (GM31) Gas Metal Arc Welder (TCC) – pages 4, 129, and 174
- (GTA1) Gas Tungsten Arc Welder (TCC) – pages 4, 129, and 175

FULL TIME FACULTY AND STAFF DIRECTORY

OFFICE OF THE PRESIDENT

Randall L. Peters, Ed.D	*President*
Kimberly Santerre	Executive Administrative Assistant
Anna Taylor	*Director of Marketing and Public Relations*
Kimberly DeWinter	Marketing Specialist
Joshua Wilkins	Web Developer

ECONOMIC DEVELOPMENT

Mark Andrews	*Executive Vice President, Economic Development*
Wanda Hammock	Administrative Assistant to the Executive Vice President
Mia Collier	High School Coordinator
Drew Todd	High School Coordinator
Steve Hendrix	*Director of Economic Development*
Angela Weatherford	Economic Development Coordinator
Marion Savage	Economic Development Instructor
Leann White	Receptionist

ADMINISTRATIVE SERVICES

Miriam Caslin	*Vice President, Administrative Services*
Dawn Powers	Administrative Assistant to the Vice President
Mary Hankinson	*Director of Accounting*
Tami Bell	Account Specialist
Rebecca Cobb	Account Specialist
Diane Blankenship	Accounting Technician
Stacy Acey	*Director of Administrative Services*
Kathy Pitts	Accounting Technician
Kristy Lowery	Purchasing Technician
Gina Byrd	*Director of Student Accounts*
Errica Diggs	Accounting Technician
Roschell Guss	Accounting Technician
Barbara Johnson	Accounting Technician
Rachel Johnson	Accounting Technician
Lynn Maynard	Accounting Technician
Melissa Smith	*Bookstore Manager*
Terri George	Bookstore Assistant
Brannen Wall	Bookstore Assistant
Sharon K. Hill	*Director of Human Resources*
Vickie Brezee	Payroll Coordinator
Elizabeth Ogletree	Human Resources Coordinator
	Human Resources Coordinator
Angela Moore	*Director of Tender Tech - a Child Development Center*

FACILITIES AND OPERATIONS

Jim Brown	*Vice President, Facilities and Operations*
DeeGee Gassett	Administrative Assistant to the Vice President
Kenneth Troisi	*Campus Police Chief*
Willie Andrews	Campus Police Officer-Fayette Intermediate School
Mark Butler	Campus Police Officer-Griffin Campus
Christopher Campbell	Campus Police Officer-Henry County Center
Eric Hein	Campus Police Officer-Flint River Campus
Tom "Max" Neal, Jr.	*Director of Facilities and Operations*
Scott Floyd	*Maintenance Supervisor*
Ashley Jackson	*Maintenance Coordinator*
Fred McCullough	*Maintenance Coordinator*
Galen Andrews	Maintenance Technician
Danny Ford	Maintenance Technician
Thaddeus Harvey	Maintenance Technician
Marty Helms	Maintenance Technician
Sean Turner	Maintenance Technician
Gary Bryant	Groundskeeper
Ralph McGouirk	Groundskeeper
Carlton Alston	Custodian
Lonnie Atwater	Custodian
Regina Cooley	Custodian
Robert Hardman	Custodian
Terry Henry	Custodian
Perry James	Custodian
Charles Murphy	Custodian
Rafael Nazario	Custodian
Morris Powers	Custodian
Quinitha Searcy	Custodian
Jesse Smith	Custodian
Dexter Waller	Custodian
Millicent Wright	Custodian

INSTITUTIONAL ADVANCEMENT

Barbara Jo Cook	*Vice President, Institutional Advancement*
Linda Kennedy	Administrative Assistant to the Vice President
Katheryne Fields	*Director of Institutional Advancement*

INSTITUTIONAL EFFECTIVENESS

Melissa T. Gordon	*Vice President, Institutional Effectiveness*	*M.S., Georgia College and State University*
Kate Williams	Director of Institutional Effectiveness	M.S., University of North Carolina, Chapel Hill
Michael Shiver	*Chief Information Officer*	
Jason Brown	Systems Administrator	
Thomas Rogers	Information System Administrator	
Niki *Copeland*	*Help Desk Coordinator*	
Russell Brown	Technology Support Specialist	
Cammie Hubbard	Technology Support Specialist	
Tyler Jacob	Technology Support Specialist	
Brandon Price	Technology Support Specialist	
Rodney Risper	Technology Support Specialist	

STUDENT AFFAIRS

Xenia Johns, D.P.A	*Vice President, Student Affairs*
Jan James	Administrative Assistant to the Vice President
Jasper Foust, Ph.D.	*Director of Enrollment Management*
Linda Simmons	Jasper County Center Coordinator
Karen Porter	Student Affairs Assistant, Henry County Center
SanJuana Rosales	Student Affairs Assistant, Butts County Center
Jada Clemons	*Admissions Coordinator-Griffin Campus*
Lourdes Gomez	Student Affairs Specialist
Alexis Byrd	Admissions Assistant
Angel Ford	Admissions Assistant
Kimberly Garlin	Admissions Assistant
Tamara Jackson	Admissions Assistant
Vacant	Admissions Assistant
Deidra Dugger	*Admissions Coordinator-Flint River Campus*
LaRaysha Mobley	Student Affairs Specialist
Jennifer Richardson	Student Affairs Specialist
Sonya Lawrence	Recruiter/Admission Counselor-Flint River Campus
Leah Santerre	Recruiter/Admission Counselor-Griffin Campus
Vacant	*Receptionist, Griffin Campus*
Shirley Rieger	Receptionist, Flint River Campus
Susan Murray	*Director of Career Placement & Academic Advisement*
Mariah Melquist	Student Navigator
Angela Chappell	Career Advisor
Sharon Craft	Career Advisor
Karen Lee	Career Advisor
Lori Pitts	Career Advisor
Bridgette H. Worst	Career Advisor
Lynn Tyler	Workforce Investment Act Coordinator-Griffin Campus
Shermesa Saffold	Workforce Investment Act Coordinator–Flint River Campus
Kimberly Morris	*Director of Financial Aid*
Monique Flowers	Financial Aid Coordinator
Melodie Pirone	Financial Aid Specialist-Griffin Campus
Carletta Ashley	Financial Aid Technician-Griffin Campus
Kennisha Carter	Financial Aid Technician-Flint River Campus
Kristin Durham	Financial Aid Technician-Griffin Campus
Carl Harris	Financial Aid Technician-Griffin Campus
Deborah Thompson	Financial Aid Technician-Griffin Campus
Ginger Dove	Student Affairs Assistant
Kathlyn Burden	*Registrar*
Robin Burns	Registrar Office Assistant
Gail Daniel	Student Affairs Coordinator
Anita Jackson-Evans	Data Entry Specialist
Yeasmin Cherry	Assistant Registrar-Griffin Campus
Monica Green	Assistant Registrar-Flint River Campus
Ashley Stout	Assistant Registrar-Griffin Campus

Cherryl Gilbert	*Director of Student Support Services*	
Toni Doaty	*Assistant Director, Student Support Services*	
Teresa Brooks	Special Services Coordinator-Interpreter/Disabilities-Griffin Campus	
Mary Kate Jackson	Special Services Coordinator-Special Populations-Flint River Campus	
Colandra Taylor	Special Services Coordinator-Graduation Coach-Griffin Campus	
Joel C. Bishop	Student Activities Coordinator	
Calvin Sinkfield	Athletics Coordinator	
Selethia Gregory	Assessment Specialist II-Griffin Campus	
Patricia M. Roberts	Assessment Specialist I-Griffin Campus	
Lucille Searcy	Testing Specialist-Flint River Campus	

ACADEMIC AFFAIRS

Dawn Z. Hodges	*Vice President, Academic Affairs*	*Ph.D., University of Oklahoma*
Jean Cash	Administrative Assistant to the Vice President	
Leila Wells Rogers	*Director of Quality Enhancement Plan*	*M.A., University of Louisville*
Judy Hicks	Administrative Assistant II	

ADULT EDUCATION

Sharon Cloud	Dean, Adult Education	M.Ed., University of Georgia
Wendy Gladden	Administrative Operations Specialist	
Judy Cook-Snider	Lead Adult Education Teacher	Ed.S., West Georgia College
Curtis Ward	Lead Adult Education Teacher	B.A., Columbus State University
Frank Amaro	Adult Education Teacher	Ph.D., Capella University
Monique Brown	Adult Education Teacher	Ed.D., Oakland City University
Connie Cardell	Adult Education Teacher	M.S., Troy University
Katie Dallas	Adult Education Teacher	B.S.E.D., University of Georgia
Rhonda Jenkins	Adult Education Teacher	B.S., Mercer University
Elizabeth Thoms	Adult Education Teacher	B.S., Georgia Institute of Technology
Donna Bolton	Administrative Assistant, Henry County Center	
Brittany Odom	Administrative Assistant, Griffin Campus	
Lynne Brown	Administrative Assistant, Flint River Campus	
Marquita Traylor	Administrative Assistant, Flint River Campus	

ALLIED HEALTH

Michael Melvin	*Dean, Allied Health*	*B.S., University of Georgia*
Annie Tucker	Administrative Assistant II-Griffin Campus	
Benson Bradley	*Department Chair, Allied Health*	*M.B.A., St. Leo University*
Christy Coker	Allied Health	A.S., Griffin Technical College
Christopher Booth, R.T.(R)(CT)	Computed Tomography	A.S., Griffin Technical College
Barbara Askew, RDH, CDA	Dental Assisting	M.H.A., Clayton State University
Luz Marina Ibarra CDA	Dental Assisting	Universidad Central de Venezuela
Christy Smith	Hemodialysis/Phlebotomy	Hemodialysis/American Nephrology Nursing Association
Mettie Hogan, RMA	Medical Assisting	Diploma, Southern Crescent Technical College
Diana Kendrick, RN	Medical Assisting	A.S.N., Gordon College
Vicky Mack, RN	Nurse Aide/Patient Care Assistant	M.S.N., South University
Wendy Jackson, LPN	Nurse Aide/Patient Care Assistant	Diploma, Griffin Technical College
Kimberly Crawley, LPN	Nurse Aide/Patient Care Assistant	Diploma, Griffin Technical College
Joann Middlebrooks, LPN	Nurse Aide/Patient Care Assistant	Diploma, Griffin Technical College

FULL TIME FACULTY AND STAFF DIRECTORY

Lisa Soares, CPhT, M.H.R.M.	Pharmacy Technology	M.S., DeVry University
Rasheeda McNeal	Pharmacy Technology	A.S., Southern Crescent Technical College
Kayla Boyt, RN	Practical Nursing	A.S.N., Macon State College
Peggy Grady, RN	Practical Nursing	A.S.N., Hillsborough Community College
Stephanie Hammack, RN	Practical Nursing	M.S.N., Walden University
LyChannel Head, RN	Practical Nursing	B.S., Gordon College
Shelly Leidig, RN	Practical Nursing	A.S.N., Gordon College
Kimberly Register, RN	Practical Nursing	M.S.N., Walden University
Christina Taylor, RN	Practical Nursing	M.S.N., Walden University
Candace Wertz, RN	Practical Nursing	A.S.N., Valencia Community College
Veronica Taylor, RN	Associate Degree Nursing	M.S.N., University of Phoenix
Tiffany Adams, RN	Associate Degree Nursing	M.S.N., Chamberlain School of Nursing
Tanya Harp, RN	Associate Degree Nursing	M.S.N., Clayton State University
Dana Breeser, R.T.(R)	Radiologic Technology	M.H.A./ED, University of Phoenix
Tiffany Whitley	Radiologic Technology	M.S.R.S., Midwestern State University
Riedetta M. McCreary	Respiratory Technology	Ed.D., Cambridge College
Duane Reed	Respiratory Technology	Ed.D., Walden University
Benson Bradley	Surgical Technology	M.B.A., St. Leo University
Tammy Hatcher	Central Sterile Supply Processing	B.S., Point University

BUSINESS TECHNOLOGY / ARTS AND SCIENCE

Rebecca Johnson	*Dean, Business Technology/Arts & Sciences*	*M.S.Ed., Northern Illinois University*
Linda Henley	Administrative Assistant II - Griffin Campus	
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Curtis Crocker	Accounting	D.B.A., Nova Southeastern University
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Karla Weaver	Business Administrative Technology	M.A., University of Phoenix
Kimberly B. Yevak	Business Administrative Technology	M.Ed., University of West Georgia
Michael S. Cook	Business Management	Ed.D., University of Georgia
Jennifer Edwards	Business Management	Ed.D., University of Georgia
Christi S. Ellington	Business Management	M.S., Troy University
Tahesha Wade	Business Management	M.Ed., University of Phoenix
Alaina S. Granade	Paralegal Studies	J.D., University of Tennessee
Gregory O'Neal	*Department Chair, Arts and Science*	*M.Ed., University of Georgia*
Karen Burke	Biology	Ph.D., Tennessee State University
Vyhyahn Maloof	Biology	M.D., Belize Medical School
Celeste Matthews	Biology	D.V.M., University of Georgia
James Williamson	Biology	D.V.M., University of Georgia
Sean Brumfield	English	Ed.D., University of Georgia
Daniel Hartley	English	Ph.D., University of Maryland
Will Hurst	English	M.A., Clayton State University
Elizabeth H. Jester	English	M.A., Georgia State University
J. Joel Stancliff	English	ABD., University of Georgia
Brittany Anne Varga	English	M.A., Georgia College and State University
C. Joseph Taylor	Logistics	M.S., Auburn University

BUSINESS TECHNOLOGY / ARTS AND SCIENCE continued

Ervin China	Mathematics	M.A., Eastern Michigan University
Pierre J. Dolcine	Mathematics	Ed.S., Piedmont College
Nam K. Lee	Mathematics	M.S., Long Island University at C.W. Post Campus
Beverly Brown	Mathematics	M.S., Georgia State University
Margaret Wilson	Mathematics	M.S., Clayton State University
Lynn Futral	Psychology	M.S., Valdosta State University
Gregory O'Neal	Psychology	M.Ed., University of Georgia
Clint T. Powell	Psychology	M.A., University of the Rockies
Brad Jester	Speech	M.S., Ball State University

COMPUTER INFORMATION SERVICES

Tempie Kitchens	*Dean, Computer Information Systems/ Distance Education*	*M.S. CIS., University of Phoenix*
Miranda Frazier	Administrative Assistant II-Griffin Campus	
Gary Pitts	Audio Visual/Information Technology Specialist	
C.J. Bowman	Distance Education Specialist	
Caren Smith	*Department Chair, Computer Information Systems*	*M.Ed., Troy University*
Mark S. Avery	Introduction to Computers	M.B.A., Walden University
Gordon Carns	Computer Information Services	B.S., Mercer University
Charles Cash	Computer Information Services	M.S., Mercer University
Caren Smith	Computer Information Services	M.Ed., Troy University
Steven G. White	Computer Information Services	M.S., Cappella University
William Paul Scott	Computer Networking	Ed.S., Liberty University

FILM INSTITUTE

Douglas Bruce	*Dean, Film Technology*	*M.F.A.., San Diego State University*
Ann Mabbett	Administrative Assistant II–Griffin Campus	
Chuck Kerr	Film Technology	B.S., Full Sail University

INDUSTRIAL TECHNOLOGY

Alan W. Stanfield	*Dean, Industrial Technology*	*M.B.A., Mercer University*
Sandy Patterson	Administrative Assistant II – Flint River Campus	
Ricky Henson	*Department Chair, Industrial Technology*	*M.B.A., Baker College*
Ricky Henson	Air Conditioning Technology	M.B.A., Baker College
Tony Martin	Air Conditioning Technology	B.S., Clayton State University
Robert Hagen, ASE	Automotive Collision Repair	Diploma, Madison Area Technical College
Wade Finch, ASE	Automotive Technology	A.A.S., Clayton State University
Allen McChargue, ASE	Automotive Technology	
Monte McCraw, ASE	Automotive Technology	M.A., East Carolina University
William Pickett	Carpentry	B.A.S., Mercer University
Ronnie Portwood, CDL	Commercial Truck Driving	
John W. Balser, ASE	Diesel Equipment	A.A.S., Griffin Technical College
Billy Elliott	Plumbing	

INDUSTRIAL TECHNOLOGY continued

William T. Woodall	Electrical Systems Technology	
R. Blake Murphy	Electronics Technology	B.S.E.E., Auburn University
Brian Morris	Environmental Horticulture	M.L.A., University of Georgia
Michael E. Chandler	Industrial Systems	A.A.T., Griffin Technical College
Merrell Denham	Industrial Systems	Upson Technical College
Larry Pilkenton	Machine Tool Technology	A.A.T., Gordon College
Chris Patterson, CAWI, CWE	Welding Technology	
David Wiley, CWI, CWE	Welding Technology	A.A.S., Griffin Technical College

PERSONAL SERVICES /PUBLIC SAFETY

Lemuel Mercado	*Dean, Personal Services/Public Safety*	*M.P.A., Columbus State University*
Janis Phillips	Administrative Assistant II -Griffin Campus	
Lisa Pippins	Food Services Manager	A.S., Southern Crescent Technical College
Kimberly Rawlins	*Department Chair, Personal Services*	*A.A.S., Gordon College*
Deanne B. Allen	Cosmetology	A.A.S., Gordon State College
Susan E. Allen	Cosmetology	Diploma, Flint River Technical College
Kelly Evans	Cosmetology	Diploma, Griffin Technical College
Jeannie Kimbell	Cosmetology	A.A.S., Gordon College
Kimberly Rawlins	Cosmetology	A.A.S., Gordon College
Patrick Boutier, Chef	Culinary Arts	B.S., Institute of Technology
Carolyn Fludd, Chef	Culinary Arts	B.S., Hampton University
Daniel Krinsky, Chef	Culinary Arts	A.A., Georgia Perimeter College
Barry Levey, Chef	Culinary Arts	A.A., Culinary Institute of America
Angela W. Chambers	Early Childhood Education	M.Ed., North Central University
M. Gary Larson	Early Childhood Education	M.Ed., University of Wisconsin
Margaret McCall	Early Childhood Education	M.Ed., Georgia State University
Roslyn McCurry	Early Childhood Education	Ed.D., Argosy University
Kathryn Weber	Early Childhood Education	M.Ed., Slippery Rock University
Jeremy Bennett	*Department Chair, Public Safety*	*D.P.A., Capella University*
Jeremy Bennett	Criminal Justice	D.P.A., Capella University
Rosanna Dove	Criminal Justice	M.P.A., Columbus State University
Alaina S. Granade	Criminal Justice	J.D., University of Tennessee
Stephen N. Knights	Criminal Justice	J.D., Thomas M. Cooley Law School
Lynette S. McCullough	Emergency Medical Services	M.S., California College Health Sciences
James Anderson	Emergency Medical Services	A.S., Southern Crescent Technical College
Donald Bartlett	Emergency Medical Services	A.A.S., Georgia Perimeter College
W. Carl Raymond	Fire Science	B.S., Florida Institute of Technology
Vaughn Estes	Forensic Science	J.D., Florida Coastal School of Law

LIBRARY and MEDIA SERVICES

Stephanie Dunn	*Director of Library and Media Services*	*MLIS, Valdosta State University*
Sherry Brooks	Librarian	M.Ed., State University of West Georgia
Teresa Nesbitt	Librarian	M.S., Florida State University
Bonnie Lee Parker	Librarian	MLIS, Valdosta State University
Gloria Sebright	Librarian	M.S., Florida State University
Sheryl McGouirk	*Media Center Coordinator*	